



**PSI Services LLC**  
 3210 E Tropicana  
 Las Vegas, NV 89121  
[www.psiexams.com](http://www.psiexams.com)



# ARIZONA REGISTRAR OF CONTRACTORS



## RESIDENTIAL AND COMMERCIAL CONTRACTOR LICENSE EXAMINATIONS CANDIDATE INFORMATION BULLETIN

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## EXAMINATIONS BY PSI

This Candidate Information Bulletin provides you with information about the examination and application process for Contractors Licensure in the State of Arizona.

The Arizona Registrar of Contractors (the ROC) has contracted with PSI to conduct its examination program. PSI provides examinations through a network of computer examination centers in Arizona and in many areas throughout the United States. PSI works closely with the State to be certain that examinations meet local as well as national requirements in basic principles and examination development standards.

## GUIDELINES FOR LICENSURE

### HOW TO OBTAIN A LICENSE

Request a licensure packet from the ROC and use the License Classification Requirements form to determine which examination(s) you are required to take.

The State of Arizona  
Registrar of Contractors  
1700 West Washington Street, Suite 105  
Phoenix, AZ 85007  
Phone: 602.542.1525  
<https://roc.az.gov/>

Upon completion of all licensure requirements, including passing the necessary examination(s), submit a completed licensure application and your **original** score report to the ROC for processing within two years from the date of passing the examination. Licensure applications cannot be accepted until all examination requirements have been completed.

Exam requirements must be completed by the person who will act as the Qualifying Party as defined in Arizona Revised Statute §32-1127.

## EXAMINATION SCHEDULING PROCEDURES

### FEES

The following fee table lists the applicable fee for each examination. The fee is for each examination, whether you are taking the examination for the first time or repeating.

- Candidates must wait 30 days before retaking the examination they did not pass.
- Candidates are allowed 3 attempts to pass each examination. Attempting the test a 4th and subsequent time, there is then a 180 day waiting period between schedules.

One Examination	\$56
Two Examinations	\$106
Solar Portion ONLY	\$30

**NOTE: REGISTRATION FEES ARE NOT REFUNDABLE OR TRANSFERABLE. THE EXAMINATION FEE IS VALID FOR ONE YEAR.**

Note: The \$106 fee is only applicable if the 2<sup>nd</sup> examination is the BME. If you are taking 2 trades, e.g., A-7 and A-16, they would be \$56 per examination.

### INTERNET REGISTRATION

For the fastest and most convenient test scheduling process, PSI recommends that candidates register for their exams using the Internet. Candidates register online by accessing PSI's registration website at [www.psiexams.com](http://www.psiexams.com). Internet registration is available 24 hours a day.

- Log onto PSI's website and create an account. Please enter your email address and first and last name. This information must match exactly with the information PSI has on file. Be sure to **check the box next to "Check here to attempt to locate existing records for you in the system"**
- You will be asked to select the examination and enter your SS#. Your record will be found and you will now be ready to pay and schedule for the exam. Enter your zip code and a list of the testing sites closest to you will appear. Once you select the desired test site, available dates will appear. If you have problems contact PSI at (800) 733-9267 for help.

### TELEPHONE REGISTRATION

Call PSI registrars at 800-733-9267 Monday through Friday between 4:30 am and 7:00 pm, and Saturday-Sunday between 6:00 am and 2:30 pm, Pacific Time, to receive the information listed on your Examination Registration Form and to schedule your appointment for the examination.

For telephone registration, you will need a valid credit card (VISA, MasterCard, American Express, or Discover).

### FAX REGISTRATION

Complete the PSI registration form (found at the end of this bulletin), including your credit card number and expiration date. Fax the completed form to PSI (702) 932-2666. Fax registrations are accepted 24 hours a day.

Please allow 4 business days to process your Registration. After 4 business days, you may go online or call PSI to schedule the examination.

### STANDARD MAIL REGISTRATION

Complete the PSI registration form (found at the end of this bulletin), and send with appropriate examination fee to PSI. Payment of fees may be made by credit card (VISA, MasterCard, American Express, or Discover), company check, money order or cashier's check, made payable to PSI. Print your name on the check or money order to ensure that your fees are properly assigned. **CASH AND PERSONAL CHECKS ARE NOT ACCEPTED.**

Please allow 2 weeks to process your registration. After 2 weeks, you may go online or call PSI to schedule the examination.



## RETAKE A FAILED EXAMINATION

It is not possible to make a new examination appointment on the same day you have taken an examination; this is due to processing and reporting scores. You may access a registration form at [www.psiexams.com](http://www.psiexams.com). You may also call PSI at (800) 733-9267.

- Candidates must wait 30 days before retaking the examination they did not pass.
- Candidates are allowed 3 attempts to pass each examination. After 3 failed attempts, they must wait 6 months before retaking the examination they did not pass.

## CANCELING AN EXAMINATION APPOINTMENT

You may cancel and reschedule an examination appointment without forfeiting your fee if your *cancellation notice is received 2 days before the scheduled examination date*. For example, for a Monday appointment, the cancellation notice would need to be received on the previous Saturday. You may call PSI at (800) 733-9267 or use the PSI website.

**Note:** A voicemail or email message is NOT an acceptable form of cancellation. Please use the PSI Website or call PSI to speak directly to a Customer Service Representative.

## MISSED APPOINTMENT OR LATE CANCELLATION

Your registration will be invalid, you will not be able to take the examination as scheduled, and you will forfeit your examination fee, if you:

- Do not cancel your appointment 2 days before the scheduled examination date;
- Do not appear for your examination appointment;
- Arrive after examination start time;
- Do not present proper identification when you arrive for the examination.

## EXAM ACCOMMODATIONS

All PSI examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and exams accommodations will be made in meeting a candidate's needs. A candidate with a disability or a candidate who would otherwise have difficulty taking the examination must complete the Exam Accommodations Request Form at the end of this Candidate Information Bulletin and must fax it to PSI (702) 932-2666. This form also includes out-of-state testing requests.

## EXAMINATION SITE CLOSING FOR AN EMERGENCY

In the event that severe weather or another emergency forces the closure of an examination site on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation. However, you may check the status of your examination schedule by calling (800) 733-9267. Every effort will be made to reschedule your examination at a convenient time as soon as possible. You may also check our website at [www.psiexams.com](http://www.psiexams.com).

## EXAMINATION SITE LOCATIONS

### FLAGSTAFF

Northern Arizona University  
Du Bois Building 64, Room 140  
306 E. Pine Knoll Drive  
Flagstaff, AZ 86011

*Directions from I17/I 40: Take exit 341 to McConnell Drive. Turn south onto Pine Knoll, and follow to address. Refer to NAU Parking Services <https://nau.edu/Parking-Shuttle-Services/Guest-Parking/> for parking requirements and nearby locations.*

### GLENDALE

Glendale-Arizona Flight Training Center - Glendale Airport  
6799 N Glen Harbor Blvd  
Glendale, AZ 85307

*From AZ Loop 101 and Glendale Ave (Exit 133), go West approx. 1 mile to Glen Harbor Blvd. Then head South about 1/2 mile - the airport is on the left side of the street. The test center is in the Arizona Flight Training Center.*

### PHOENIX - MIDTOWN

5727 N. 7<sup>th</sup> Street, Suite 301  
Phoenix, AZ 85014

*Between Missouri Street and Bethany Home Road on the EAST side of 7<sup>th</sup> Street -- four-story glass building. Your vehicle will NOT be ticketed or towed from a parking lot space marked "2 HR PARKING," even if parked longer than 2 hours.*

### SCOTTSDALE

Discovery Detective Academy  
15230 N 75th St. Suite 1005  
Scottsdale, AZ 85260

*From Scottsdale Rd, turn E onto Butherus towards the Scottsdale Airport. At 75th St turn North (left) and go up the street a few blocks; just after the curve, we are in the second white building on the left side of the street. Please park in open spaces, not in the spaces under the canopies.*

### TEMPE

Carleton Business Plaza  
40 W. Baseline Road, Suite 221  
Tempe, AZ 85283

*Just WEST of Mill Ave on the NORTH side of Baseline Road.*

### TUCSON

2601 N. Campbell Avenue, Suite 201-3  
Tucson, AZ 85719

*From Grant Road, go NORTH on Campbell about ¼ mile. Building is located on the NORTHWEST corner of Copper Street and Campbell Ave. Turn WEST on Copper Street to reach the parking lot.*

### YUMA

Yuma - Arizona Western College  
2020 SE Avenue 8E  
Yuma, AZ 85365

*Start out going west on E South Frontage Rd/County Hwy-11 toward S Payson Dr. The E South Frontage Rd/County Hwy-11 becomes E 32nd St/I-8 Bus W. Turn right onto S Araby Rd/AZ-195. Continue to follow S Araby Rd. Turn right onto E 24th St. Turn left onto S Avenue 8 E. Pass through 1 roundabout. The site is on the right.*

Additionally, PSI has examination centers in many other regions across the United States. You may take the written examination at any of these locations by filling out, and faxing the Out-of-State Test Request Form found at the end of this bulletin.



## REPORTING TO THE EXAMINATION SITE

On the day of the examination, you should arrive 30 minutes before your appointment. This extra time is for sign-in, identification, and familiarizing you with the examination process. *If you arrive late, you may not be admitted to the examination site and you will forfeit your examination registration fee.*

### REQUIRED IDENTIFICATION AT EXAMINATION SITE

You must provide two (2) forms of identification. One must be a VALID form of government-issued identification (Driver's License, State ID, Passport) which bears your signature and has your photograph. The second ID must have your signature and preprinted legal name. All identification provided must match the name provided upon registration.

If you cannot provide the required identification, you must call (800) 733-9267 at least 3 weeks prior to your scheduled appointment to arrange a way to meet this security requirement. *Failure to provide the required identification at the time of the examination without notifying PSI is considered a missed appointment, and you will not be able to take the examination.*

### SECURITY PROCEDURES

The following security procedures will apply during the examination:

- You will be given a piece of scratch paper and pencil, both of which must be returned at the end of the examination.
- Only non-programmable calculators that are silent, battery-operated, do not have paper tape printing capabilities, and do not have a keyboard containing the alphabet will be allowed in the examination site.
- Candidates may take only approved items into the examination room.
- All personal belongings of candidates, with the exception of close-fitting jackets or sweatshirts, should be placed in the secure storage provided at each site prior to entering the examination room. Personal belongings **include, but are not limited to**, the following items:
  - **Electronic devices of any type**, including cellular / mobile phones, recording devices, electronic watches, cameras, pagers, laptop computers, tablet computers (e.g., iPads), music players (e.g., iPods), smart watches, radios, or electronic games.
  - **Bulky or loose clothing or coats** that could be used to conceal recording devices or notes, including coats, shawls, hooded clothing, heavy jackets, or overcoats.
  - **Hats or headgear not worn for religious reasons** or as religious apparel, including hats, baseball caps, or visors.
- Other personal items, including purses, notebooks, reference or reading material, briefcases, backpacks, wallets, pens, pencils, other writing devices, food, drinks, and good luck items.
- Person(s) accompanying an examination candidate may not wait in the examination center, inside the building or on the building's property. This applies to guests of any

nature, including drivers, children, friends, family, colleagues or instructors.

- No smoking, eating, or drinking is allowed in the examination center.
- During the check in process, all candidates will be asked if they possess any prohibited items. Candidates may also be asked to empty their pockets and turn them out for the proctor to ensure they are empty. The proctor may also ask candidates to lift up the ends of their sleeves and the bottoms of their pant legs to ensure that notes or recording devices are not being hidden there.
- Proctors will also carefully inspect eyeglass frames, tie tacks, or any other apparel that could be used to harbor a recording device. Proctors will ask to inspect any such items in candidates' pockets.
- If prohibited items are found during check-in, candidates shall put them in the provided secure storage or return these items to their vehicle. PSI will not be responsible for the security of any personal belongings or prohibited items.
- Any candidate possessing prohibited items in the examination room shall immediately have his or her test results invalidated, and PSI shall notify the examination sponsor of the occurrence.
- Any candidate seen giving or receiving assistance on an examination, found with unauthorized materials, or who violates any security regulations will be asked to surrender all examination materials and to leave the examination center. All such instances will be reported to the examination sponsor.
- Copying or communicating examination content is violation of a candidate's contract with PSI, and federal and state law. Either may result in the disqualification of examination results and may lead to legal action.
- Once candidates have been seated and the examination begins, they may leave the examination room only to use the restroom, and only after obtaining permission from the proctor. Candidate will not receive extra time to complete the examination.

## TAKING THE EXAMINATION BY COMPUTER AT A PSI TEST CENTER

The examination will be administered via computer. You will be using a mouse and computer keyboard.

### IDENTIFICATION SCREEN

You will be directed to a semiprivate testing station to take the examination. When you are seated at the testing station, you will be prompted to confirm your name, identification number, and the examination for which you are registered.

### TUTORIAL

Before you start your examination, an introductory tutorial is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included following the tutorial so that you may practice answering questions, and reviewing your answers. The "Function Bar" at the top of the sample question provides mouse-click access to the features available while taking the examination.



## EXAM QUESTION SCREEN

The “Function Bar” at the top of the test question screen provides mouse-click access to the features available while taking the examination.

The screenshot shows a web-based exam interface. At the top, there is a 'Function Bar' with icons for 'Mark', 'Comments', 'Goto', 'Help', and 'End'. Below this, a status bar displays 'Question: 3 of 40', 'Answered: 2', 'Unanswered: 1', 'Marked: 0', 'View: All', and 'Time Left(Min): 359'. The main question area contains the text: '3. What do the stars on the United States of America's flag represent?'. Below the question, it says '(Choose from the following options)'. There are four radio button options: '1. Presidents', '2. Colonies', '3. States', and '4. Wars'. At the bottom of the question area, there are two buttons: '<< Back' and 'Next >>'.

One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers.

**IMPORTANT:** After you have entered your responses, you will later be able to return to any question(s) and change your response, provided the examination time has not run out.

## EXPERIMENTAL QUESTIONS

In addition to the number of questions per examination, a small number of up to ten “experimental” questions may be administered to candidates during the examinations. These questions will not be scored and the time taken to answer them will not count against examination time. The administration of such non-scored experimental questions is an essential step in developing future licensing examinations.

## EXAMINATION REVIEW

PSI, in cooperation with the ROC, will be consistently evaluating the examinations being administered to ensure that the examinations accurately measure competency in the required knowledge areas. While taking the examination, examinees will have the opportunity to provide comments on any questions. Comments may be entered by clicking on the Comments link on the function bar of the test question screen. These comments will be analyzed by PSI examination development staff. PSI does not respond to individuals regarding these comments, all substantive comments are reviewed. This is the only review of examination materials available to candidates.

## SCORE REPORTING

Your score will be given to you immediately following completion of the examination. The following summary describes the score reporting process:

- **On screen** - your score will appear immediately on the computer screen. This will happen automatically at the end of the time allowed for the examination;

- If you **pass**, you will immediately receive a successful notification.
- If you **do not pass**, you will receive a diagnostic report indicating your strengths and weaknesses by examination type with the score report.
- **On paper** - an unofficial score report will be printed at the examination site.

## DUPLICATE SCORE REPORTS

You may request a duplicate score report after your examination by emailing [scorereport@psionline.com](mailto:scorereport@psionline.com) or by calling 800-733-9267.

## TIPS FOR PREPARING FOR YOUR LICENSE EXAMINATION

The following suggestions will help you prepare for your examination.

- Planned preparation increases your likelihood of passing.
- Start with a current copy of this Candidate Information Bulletin and use the examination content outline as the basis of your study.
- Read study materials that cover all the topics in the content outline.
- Take notes on what you study. Putting information in writing helps you commit it to memory and it is also an excellent business practice. Discuss new terms or concepts as frequently as you can with colleagues. This will test your understanding and reinforce ideas.
- Your studies will be most effective if you study frequently, for periods of about 45 to 60 minutes. Concentration tends to wander when you study for longer periods of time.

## EXAMINATION REFERENCE MATERIAL AND CONTENT OUTLINE

If a test question answer could differ because of conflicting information in test reference sources, a legal requirement such as a code, law or regulation overrides any other reference. If two legal requirements appear to conflict, the state-specific code, law or regulation overrides the national one. Information from sources on the test reference list override information from other sources or persons.

## BUSINESS MANAGEMENT EXAMINATION

All contractor license classifications **must** take the Business Management examination in addition to any required trade-specific examination (this includes the *NASCLA Accredited Examination for Commercial General Building Contractors.*)

# of Questions	% Required to Pass	Time Allowed
80	70%	180 Minutes



## CONTENT OUTLINE

Subject Area	# of questions
Arizona Registrar of Contractors Statutes	25
Arizona Registrar of Contractors Rules	10
Arizona Registrar of Contractors Workmanship Standards	4
Business Management	3
Business Mathematics	3
Contracts and Agreements	5
Insurance and Bonding	5
Safety, Record Keeping and Reporting	3
Labor Laws and Employment Regulations	4
Financial Management	4
Tax Laws	5
Liens	4
Environmental Laws and Regulations	5

## REFERENCE LIST

The reference material listed below was used to prepare the questions for this examination. The examination may also contain questions based on trade knowledge or general industry practices. **Except for Code books**, you can base your answers on later editions of references as they become available. For Code questions, the examinations will be based **only** on the edition of the Code book that is listed.

Candidates may use a silent, nonprinting, non-programmable calculator in the examination center.

The URL listed for each reference is generated from the most current searches. However, placement of material on websites may be modified resulting in some discrepancies. If you are unable to find the reference under the URL listed, it is recommended that you search online via a search engine (i.e., Google).

*The following reference material is allowed in the examination center:*

- *Code of Federal Regulations - 29 CFR Part 1926 (OSHA)*, with latest available amendments, U.S. Government Printing Office, (866) 512-1800 or [https://www.osha.gov/pls/oshaweb/owastand.display\\_standard\\_group?p\\_toc\\_level=1&p\\_part\\_number=1926](https://www.osha.gov/pls/oshaweb/owastand.display_standard_group?p_toc_level=1&p_part_number=1926)  
**OR**  
*Code of Federal Regulations - 29 CFR Part 1926 Selections by PSI*, with latest available amendments, [www.psionlinestore.com](http://www.psionlinestore.com). (See order form at the end of this Candidate Information Bulletin.)
- *NASCLA Contractors Guide to Business, Law, and Project Management, Arizona*, 5<sup>th</sup> or 6<sup>th</sup> Edition, National Association of State Contractor's Licensing Agencies, NASCLA Educational Resources and Publications, 23309 N. 17<sup>th</sup> Dr., Building 1, Unit 110, Phoenix, AZ 85027, (623) 587-9519, Fax (623) 587-9625, [www.nascla.org](http://www.nascla.org): **Appendix F: AZ Contractor Licensing Law; AZ Revised Statutes Title 32 Chapter 10; Statutes for the Registrar of Contractors: Effective July 24, 2014 S32-1101 through 32-1171; Appendix G: AZ Registrar of Contractors Rules and Regulation; R4-9-101 through R4-9-131; Appendix H: AZ**

**Mechanics' Lien Law Materialmen's Lien Law; 33-981 - 33-1008.**

- *Arizona Registrar of Contractors Rules*, 3/31/2014, Arizona Registrar of Contractors, 1700 West Washington Street, Suite 105, Phoenix, AZ 85007, [http://apps.azsos.gov/public\\_services/Title\\_04/4-09.pdf](http://apps.azsos.gov/public_services/Title_04/4-09.pdf)
- *Workmanship Standards for Licensed Contractors*, June 2009, Arizona Registrar of Contractors, Arizona Registrar of Contractors, 1700 West Washington Street, Suite 105, Phoenix, AZ 85007, [http://www.azroc.gov/acrobat/public/workmanship\\_standards.pdf](http://www.azroc.gov/acrobat/public/workmanship_standards.pdf)
- *ADEQ Construction General Permit*, June 2013 Edition, Arizona Department of Environmental Quality, 1110 West Washington Street, Phoenix, AZ 85007, [http://legacy.azdeq.gov/environ/water/permits/download/cgp\\_final\\_fs-6-3-13.pdf](http://legacy.azdeq.gov/environ/water/permits/download/cgp_final_fs-6-3-13.pdf)

Candidates are responsible for bringing their own references to the examination center. Reference materials may be highlighted, underlined, annotated and/or indexed prior to the examination session. However, references may not be written in during the examination session. Any candidate caught writing, highlighting, underlining and/or indexing in the references during the examination will be reported to the Arizona Registrar of Contractors. Furthermore, candidates are not permitted to bring in any additional papers (loose or attached) with their approved references. References may be tabbed/indexed with permanent tabs only. (Permanent tabs are defined as tabs that would tear the page if removed). Temporary tabs, (defined as Post-It notes) or other tabs that may be removed without tearing the page) are not allowed and must be removed from the reference before the exam will begin. If you are downloading from the Internet, you may bring this reference into the testing center with you as long as it is bound or stapled. You can have it spiral bound, stapled or you may hole-punch it and put it in a binder.

## **TRADE-SPECIFIC EXAMINATIONS**

In addition to the Business Management examination, you may also be required to pass a second test covering the specific trade for which you are applying, and a third examination for solar. To determine if you are required to pass a trade examination and/or solar examination, refer to the License Classification Requirements form RC-L-206B found on the ROC's Web site at <https://roc.az.gov/>.

The trade-specific and solar-specific content outlines are available from PSI for each examination. Content outlines indicate the examination time limit, subject area and the number of items in each area. It also provides a list of references. To view the content outline for your specific examination, click on a link on page 7 of this Bulletin or call Customer Service at 800-733-9267.



## SAMPLE QUESTIONS

The following questions are offered as examples of the types of questions you will be asked during the course of examination. They are intended primarily to familiarize you with the style and format of questions you can expect to find in the examinations. The examples do NOT represent the full range of content or difficulty levels found in the actual examinations.

1. A contractor's license may be suspended or revoked for all of the following EXCEPT
  - a. the conviction of a felony.
  - b. the violation of any rule adopted by the Registrar.
  - c. failing to pay for job materials valued at \$500, when due.
  - d. knowingly contracting beyond the scope of the license or licenses of the licensee.
2. Pigments that are used for coloring concrete generally DO NOT affect concrete properties when the percentage by weight is kept below what MAXIMUM amount?
  - a. 3%
  - b. 6%
  - c. 8%
  - d. 10%
3. What MINIMUM size copper conductor type THW is required for a feeder circuit that is providing 3-phase, 480-volt power to a 10-horsepower and a 5-horsepower, wound rotor, motor load?
  - a. 8 AWG
  - b. 10 AWG
  - c. 12 AWG
  - d. 14 AWG
4. If the flow through a stream nozzle used on a non-sodded bank is greatly reduced, what is the most likely cause?
  - a. Reduced supply pressure
  - b. Cavitation
  - c. Back-siphonage
  - d. Clogged orifices
5. Vibration isolators used between a mechanical system and attached ducts shall be what MAXIMUM length?
  - a. 10"
  - b. 12"
  - c. 16"
  - d. 20"
6. Where is the shut-off valve installed in the relief discharge piping on a hot water heater?
  - a. A shut-off valve is not permitted
  - b. Between the relief valve and the heater tank
  - c. Not more than 12 inches downstream from the relief valve
  - d. Not more than 12 inches upstream from the connection to the building drainage system

Answers to sample questions: 1-c; 2-b; 3-d; 4-d; 5-a; 6-a.

## Click the Link to View Your Arizona Contractor Trade-Specific Content Outline

<a href="#">A (KA) General Engineering (Commercial) Content Outline</a>
<a href="#">A-7 Piers and Foundations (Commercial) Content Outline</a>
<a href="#">A-9/B-5 (KA-5) Swimming Pools (Commercial)/General Swimming Pool Contractor (Residential) Content Outline</a>
<a href="#">A-11/R-17 (CR-17) Steel and Aluminum Erection (Commercial)/(Residential) Content Outline</a>
<a href="#">A-12 (CR-80) Sewers, Drains, and Pipe Laying (Commercial) Content Outline</a>
<a href="#">A-16 Waterworks (Commercial) Content Outline</a>
<a href="#">A-17 Electrical and Transmission Lines (Commercial) Content Outline</a>
<a href="#">A-19/B-6 (KA-6) Swimming Pools, Including Solar (Commercial)/General Swimming Pool Contractor, Including Solar (Residential) Content Outline</a>
<a href="#">B-1 (KB-1) General Commercial Contractor Content Outline</a>
<a href="#">B-3 (CR-61) Limited Remodeling and Repair Contractor (Residential)/Commercial Content Outline</a>
<a href="#">B-4 General Residential Engineering Content Outline</a>
<a href="#">B/B-2 (KB-2) General Residential Contractor/General Small Commercial Contractor Content Outline</a>
<a href="#">C-4 (CR-4) Boilers, Steamfitting and Process Piping (Commercial) Content Outline</a>
<a href="#">C-11 (CR-11) Electrical (Commercial) Outline</a>
<a href="#">C-16 (CR-16) Fire Protection Systems (Commercial) Content Outline</a>
<a href="#">C-37 (CR-37) Plumbing (Commercial) Content Outline</a>
<a href="#">C-49 Industrial Refrigeration (Commercial) Content Outline</a>
<a href="#">C-58 (CR-58) Evaporative Cooling and Ventilating Residential/Commercial Content Outline</a>
<a href="#">C-74 (CR-74) Boilers, Steamfitting and Process Piping, Including Solar (Commercial) Content Outline</a>
<a href="#">C-77 (CR-77) Plumbing, Including Solar (Commercial) Content Outline</a>
<a href="#">C-78 (CR-78) Solar Plumbing, Liquid Systems Only (Residential/Commercial) Content Outline</a>
<a href="#">CR-7 Carpentry Content Outline</a>
<a href="#">CR-8 Floor Covering (Residential/Commercial) Content Outline</a>
<a href="#">CR-12 Elevators (Residential/Commercial) Content Outline</a>
<a href="#">CR-15 Blasting (Residential/Commercial) Content Outline</a>
<a href="#">CR-21 Landscaping/Irrigation Systems (Residential/Commercial) Content Outline</a>
<a href="#">CR-31 Masonry (Residential/Commercial) Content Outline</a>
<a href="#">CR-34 Painting and Wall Covering (Residential/Commercial) Content Outline</a>
<a href="#">CR-41 Septic Tanks and Systems (Residential/Commercial) Content Outline</a>
<a href="#">CR-42 Roofing (Residential/Commercial) Content Outline</a>
<a href="#">CR-48 Ceramic, Plastic and Metal Tile (Residential/Commercial) Content Outline</a>
<a href="#">CR-62 Reinforcing Bar and Wire Mesh (Commercial) Content Outline</a>
<a href="#">CR-65 Glazing (Residential/Commercial) Content Outline</a>





<a href="#">CR-67 Low Voltage Communication Systems (Residential/Commercial) Content Outline</a>
<a href="#">R-4 Boilers, Including Solar (Residential) Content Outline</a>
<a href="#">R-4R Boilers (Residential) Content Outline</a>
<a href="#">R-9/C-9 (CR-9) Concrete (Residential/Commercial) Content Outline</a>
<a href="#">R-11 Electrical (Residential) Content Outline</a>
<a href="#">NASCLA-ACCREDITED EXAMINATION - COMMERCIAL GENERAL BUILDING CONTRACTOR Content Outline</a>
<a href="#">R-16 Fire Protection Systems (Residential) Content Outline</a>
<a href="#">R-37 Plumbing, Including Solar (Residential) Content Outline</a>
<a href="#">R-37R Plumbing (Residential) Content Outline</a>
<a href="#">R-39R/C-39 (CR-39) Air Conditioning and Refrigeration (Residential/Commercial) Content Outline</a>
<a href="#">R-39/C-79 (CR-79) Air Conditioning and Refrigeration, Including Solar (Residential/Commercial) Content Outline</a>





<input type="checkbox"/>	R-37	Plumbing, Including Solar (Residential)**
<input type="checkbox"/>	R-37R	Plumbing (Residential)
<input type="checkbox"/>	C-78 (CR-78)	Solar Plumbing, Liquid Systems Only (Residential/Commercial)**
<input type="checkbox"/>	R-39/C-79 (CR-79)	Air Conditioning and Refrigeration, Including Solar (Residential/Commercial)**
<input type="checkbox"/>	R-39R/C-39 (CR-39)	Air Conditioning and Refrigeration (Residential/Commercial)
<input type="checkbox"/>	C-58 (CR-58)	Evaporative Cooling and Ventilating (Residential)
<input type="checkbox"/>	CR-41	Septic Tanks and Systems (Residential/Commercial)
<input type="checkbox"/>	CR-42	Roofing (Residential/Commercial)
<input type="checkbox"/>	CR-48	Ceramic, Plastic and Metal Tile (Residential/Commercial)
<input type="checkbox"/>	CR-61	Limited Remodeling and Repair Contractor (Residential)/Commercial)
<input type="checkbox"/>	C-4 (CR-4)	Boilers, Steamfitting and Process Piping (Commercial)
<input type="checkbox"/>	C-11 (CR-11)	Electrical (Commercial)
<input type="checkbox"/>	C-12 (CR-12)	Elevators (Commercial)
<input type="checkbox"/>	C-16 (CR-16)	Fire Protection Systems (Commercial)
<input type="checkbox"/>	C-37 (CR-37)	Plumbing (Commercial)
<input type="checkbox"/>	C-49	Industrial Refrigeration (Commercial)
<input type="checkbox"/>	CR-62	Reinforcing Bar and Wire Mesh (Residential/Commercial)
<input type="checkbox"/>	CR-65	Glazing (Residential/Commercial)
<input type="checkbox"/>	C-74 (CR-74)	Boilers, Steamfitting and Process Piping, Including (Commercial)**
<input type="checkbox"/>	C-77 (CR-77)	Plumbing, Including Solar (Commercial)**

**Fees**

Examination	Examination Fee	Quantity	Total
One examination	\$56		\$
Two examinations (Business Management and one trade)	\$106		\$
**Solar examination portion only	\$30		\$
<b>Total Fee</b>			<b>\$</b>

**NOTE: REGISTRATION FEES ARE NOT REFUNDABLE OR TRANSFERABLE. THE EXAMINATION FEE IS VALID FOR ONE YEAR.**

8. **Total Fee Included for Examination:** \$\_\_\_\_\_ Pay by credit card (VISA, MasterCard, American Express, or Discover), money order, company check or cashier's check. Personal checks are NOT accepted.

If paying by credit card, check one:  VISA  MasterCard  American Express  Discover

Card No: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Card Verification No: \_\_\_\_\_ *The card verification number may be located on the back of the card (the last three digits on the signature strip) or on the front of the card (the four digits to the right and above the card account number).*

Billing Street Address: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_

Cardholder Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_

9. **Affidavit:** *I certify that the information provided on this registration form (and/or telephonically to PSI) is correct. I understand that any falsification of information may result in denial of licensure. I have read and understand the examination information bulletin.*


**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Complete and forward this registration form with the applicable examination fee to:  
 PSI Services LLC \* ATTN: Examination Registration AZ CO  
 3210 E Tropicana \* Las Vegas \* NV \* 89121  
 Fax (702) 932-2666 \* (800) 733-9267 \* TTY (800) 735-2929  
[www.psiexams.com](http://www.psiexams.com)



To order:

- Go to [www.pSIONlinestore.com](http://www.pSIONlinestore.com)
- or
- Call 866-589-3088

<input type="checkbox"/>	<u>CERTIFICATE OF ACHIEVEMENT</u> (You must have passed the exam before ordering the certificate) Certificate of Achievement suitable for framing.	
<input type="checkbox"/>	NASCLA Contractors Guide to Business, Law, and Project Management, Arizona	
<input type="checkbox"/>	29 CFR Part 1926 Selections	
<input type="checkbox"/>	American Electricians' Handbook	
<input type="checkbox"/>	Carpentry and Building Construction	
<input type="checkbox"/>	Data, Voice, and Video Cabling	
<input type="checkbox"/>	Excavation and Grading Handbook	
<input type="checkbox"/>	Handbook of Rigging: For Construction and Industrial Operations	
<input type="checkbox"/>	International Fuel Gas Code	
<input type="checkbox"/>	International Mechanical Code	
<input type="checkbox"/>	International Building Code	
<input type="checkbox"/>	International Residential Code for One- and Two-Family Dwellings	
<input type="checkbox"/>	International Plumbing Code	
<input type="checkbox"/>	Landscape Construction	
<input type="checkbox"/>	Landscaping Principles and Practices	
<input type="checkbox"/>	Low Voltage Wiring: Security/Fire Alarm Systems	
<input type="checkbox"/>	Mathematics for Plumbers and Pipefitters	
<input type="checkbox"/>	Modern Hydronic Heating for Residential and Light Commercial Buildings	
<input type="checkbox"/>	Modern Refrigeration and Air Conditioning	
<input type="checkbox"/>	National Electrical Code	
<input type="checkbox"/>	NFPA 13 - Installation of Sprinkler Systems	
<input type="checkbox"/>	Pipe and Excavation Contracting	
<input type="checkbox"/>	Ugly's Electrical References	

*Please note: Inventory and pricing subject to change without notice.*

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## EXAM ACCOMMODATIONS OR OUT-OF-STATE TESTING REQUEST

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All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990. Candidates with disabilities or those who would otherwise have difficulty taking the examination may request exam accommodations.

Candidates who wish to request exam accommodations because of a disability should fax this form and supporting documentation to PSI at (702) 932-2666.

### Requirements for exam accommodation requests:

You are required to submit documentation from the medical authority or learning institution that rendered a diagnosis. Verification must be submitted to PSI on the letterhead stationery of the authority or specialist and include the following:

- Description of the disability and limitations related to testing
- Recommended accommodation/modification
- Name, title and telephone number of the medical authority or specialist
- Original signature of the medical authority or specialist

Date: \_\_\_\_\_ Social Security or ID#: \_\_\_\_\_

Legal Name: \_\_\_\_\_  
Last Name First Name

Address: \_\_\_\_\_  
Street City, State, Zip Code

Telephone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Home Work

Email Address: \_\_\_\_\_

### Check any exam accommodations you require (requests must concur with documentation submitted):

- |  |   |
|--|---|
| <input type="checkbox"/> Reader (as accommodation for visual impairment or learning disability)                        | <input type="checkbox"/> Extended time (Additional time requested: _____) |
| <input type="checkbox"/> Large-print written examination   | <input type="checkbox"/> Other _____                                      |
| <input type="checkbox"/> *Out-of-State Testing Request (This request does not require additional documentation.) _____ |   |

Site requested: \_\_\_\_\_

\*You may email your out-of-state request to [OutofStateRequest@psionline.com](mailto:OutofStateRequest@psionline.com)

- First you must register for the exam.
- After you have registered, complete and fax this form, along with supporting documentation, to (702) 932-2666 or email it to [examaccommodations@psionline.com](mailto:examaccommodations@psionline.com).
- After 4 days, PSI Exam Accommodations will email you confirmation of approval with instructions for the next step.

**DO NOT SCHEDULE YOUR EXAMINATION UNTIL THIS DOCUMENTATION HAS BEEN RECEIVED AND PROCESSED BY PSI EXAM ACCOMMODATIONS.**

PSI Services LLC  
3210 E Tropicana  
Las Vegas, NV 89121