

PHOENIX OFFICE
1700 W. WASHINGTON ST. SUITE 105
PHOENIX, ARIZONA 85007-2812
(602) 542-1525 OR AZ TOLL-FREE
1-877-MY AZROC (1-877-692-9762)



TUCSON OFFICE:
400 W CONGRESS, STE. 212
TUCSON, AZ 85701-1311
(520) 628-6345

ARIZONA REGISTRAR *of* CONTRACTORS

Douglas A. Ducey, Governor

Jeff Fleetham, Director

NAME CHANGE REQUEST

THE FEE IS \$30.00 DOLLARS PER LICENSE. MAIL TO P.O. BOX 6748, PHOENIX, AZ 85005-6748. A BOND RIDER IS REQUIRED FROM SURETY AMENDING THE EXISTING NAME TO THE NEW NAME. IF A CERTIFICATE OF DEPOSIT IS HELD IN LIEU OF THE SURETY BOND, A CERTIFICATE OF DEPOSIT FORM (FORM RC-L-293) WITH THE NAME CHANGE REQUEST MUST BE INCLUDED INSTEAD OF A BOND RIDER. PLEASE INCLUDE ONE COMPLETED FORM FOR EACH LICENSE NUMBER.

PLEASE TYPE OR PRINT IN INK:

I hereby request the name of my business to be changed for **License Number:** _____

From: _____

To: _____

SIGNATURE: _____ DATE: _____

Must be signed by the Owner, Partner, Member or Corporate Officer listed on license

PRINT NAME OF SIGNER: _____

Has your address changed? Download the address change form at: <https://roc.az.gov/forms>

(NOTE): FAILURE TO PROVIDE YOUR LICENSE NUMBER MAY RESULT IN THE RETURN OF YOUR REQUEST.

CORPORATIONS **MUST PROVIDE** EVIDENCE THE ARIZONA CORPORATION COMMISSION HAS APPROVED AND REGISTERED THE CORPORATE NAME CHANGE (ADDITION OF A DBA DOES NOT REQUIRE THE DOCUMENTATION). A PHOTO COPY OF THE **APPROVED** AMENDED ARTICLES REFLECTING THE ARIZONA CORPORATION COMMISSIONS APPROVED AND STAMP IS ACCEPTABLE.

IF YOU HAVE FORMED A **NEW** CORPORATION YOU MUST APPLY FOR A NEW LICENSE. **LICENSES AND BONDS ARE NON-TRANSFERABLE.**