

Applying for a License

APPLYING AS A SOLE PROP OR PARTNERSHIP?



STEP 01

Application Must Match ID
Include ALL (first, middle, last) names that appear on ID

STEP 02

Choose Your Classification
[Classification Requirements](#)

STEP 03

Pass Exams
SRE: [GMetrix](#)
Trade: [PSI](#) or Waiver (see below)

STEP 04

Submit [Background Checks](#) for All Persons

STEP 05

Copies of [Government Issued ID](#) for All Persons

STEP 06

Completed [Bond](#)

STEP 07

[Fees](#)

STEP 08

Complete Your Application!

- Log in to the [ROC Online Customer Portal](#)
- Don't have an account? Create one [here](#)
- Or, download and mail the [Application Form](#)

STEP 09

Application Review by AZ ROC (notification of errors)

STEP 10

Notification Upon Approval

ADDITIONAL DOCUMENTS YOU MAY NEED

[Tiered Entity](#)

[In State Waiver](#)

[Out of State Waiver](#)

[Unlicensed Disclosure](#)

[Felony Disclosure](#)

Submit your application online at www.roc.az.gov

Arizona Registrar of Contractors
roc.az.gov

1-877-692-9762 / licensing@roc.az.gov