

# Applying for a License



## APPLYING AS AN LLC OR CORP?

### STEP 01

Form a Legal Entity  
[Arizona Corporation Commission](#)

### STEP 02

Choose Your Classification  
[Classification Requirements](#)

### STEP 03

Pass Exams  
SRE: [GMetrix](#)  
Trade: [PSI](#) or Waiver (see below)

### STEP 04

Submit [Background Checks](#)  
for All Persons

### STEP 05

Copies of [Government Issued ID](#)  
for All Persons

### STEP 06

Completed [Bond](#)

### STEP 07

[Fees](#)

### STEP 08

Complete Your Application!  

- Log in to the [ROC Online Customer Portal](#)
- Don't have an account? Create one [here](#)
- Or, download and mail the [Application Form](#)

### STEP 09

Application Review by AZ ROC  
(notification of errors)

### STEP 10

Notification Upon Approval

## ADDITIONAL DOCUMENTS YOU MAY NEED

[Tiered Entity](#)

[In State Waiver](#)

[Out of State Waiver](#)

[Unlicensed Disclosure](#)

[Felony Disclosure](#)

Submit your application online at [www.roc.az.gov](http://www.roc.az.gov)

Arizona Registrar of Contractors  
[roc.az.gov](http://roc.az.gov)

1-877-692-9762 / [licensing@roc.az.gov](mailto:licensing@roc.az.gov)