



ARIZONA REGISTRAR OF CONTRACTORS



Katie Hobbs, Governor

Tom Cole, Director

Monday, September 3, 2024

The Honorable Katie Hobbs
Governor of Arizona
1700 West Washington
Phoenix, Arizona 85007

Dear Governor Hobbs:

The Arizona Registrar of Contractors (ROC) is pleased to submit for your consideration its Fiscal Year 2025 Strategic Plan and Fiscal Year 2026 Operating Budget Request. The Registrar of Contractors continues to streamline procedures, implement processes and improve and expand outreach to support our mission to protect the health, safety and welfare of the public through a regulatory system designed to promote quality construction by Arizona contractors.

We are committed to building an Arizona for Everyone and are looking forward to a successful FY 2025 that includes:

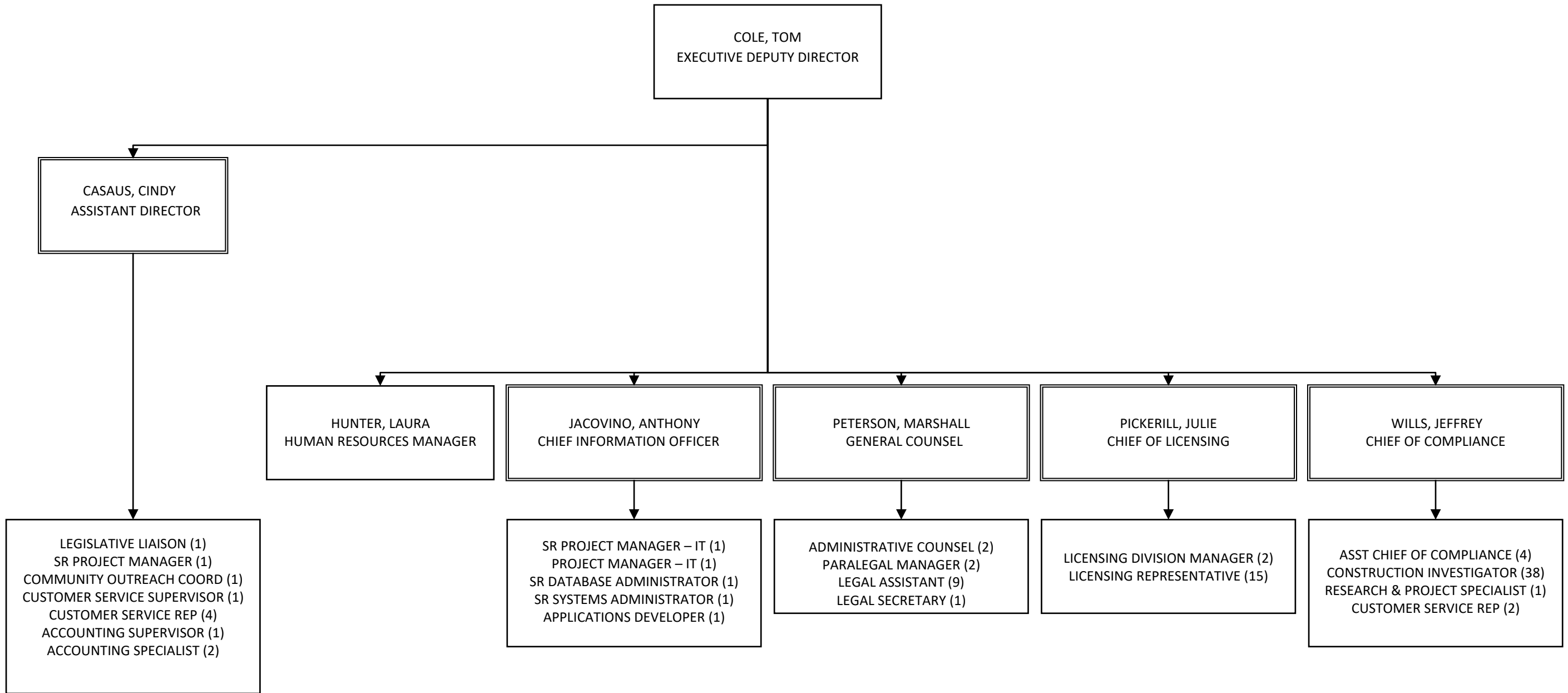
Increasing the Effectiveness of the Residential Contractors' Recovery Fund. The ROC is conducting a comprehensive study to determine the true cost of administering the Residential Contractors' Recovery Fund and close the gap between homeowner damages and awards.

Promoting Quality Construction through Education and Outreach. The ROC is developing and expanding outreach programs in rural and underserved communities. The Agency has implemented Spanish language licensing materials, including the applicant education seminar and statute and rules book, and we are currently translating the statute and rules exam. Additionally, the ROC has added an outward-facing Tribal Liaison role to a current position to increase education and collaboration with Arizona tribes.

Thank you for your consideration of our FY 2026 Budget Request. If you or any of your team have any questions regarding our request, please contact me at tom.cole@roc.az.gov or 602.771.6777.

Sincerely,

Tom Cole, Director
Arizona Registrar of Contractors





State of Arizona Budget Request

State Agency

Registrar of Contractors

A.R.S. Citation: A.R.S. § 32-1101 et seq.

Governor Hobbs:

This and the accompanying budget schedules, statements and explanatory information constitute the operating budget request for this agency for Fiscal Year 2026.

To the best of my knowledge all statements and explanations contained in the estimates submitted are true and correct.

Agency Head: **Tom Cole**

Title: **Director**

Tom Cole 9/3/2024
(signature)

Phone: 602-771-6777

Prepared by: Cindy Casaus

Email Address: cindy.casaus@roc.az.gov

Date Prepared: September 3, 2024

Appropriated Funds

	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Total Amount Requested:	13,925.6	-	13,925.6
Registrar of Contractors Fund	13,925.6	-	13,925.6

Non-Appropriated Funds

	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Total Amount Planned:	9,592.5	(2,700.0)	6,892.5
Residential Contractors' Recovery Fund	9,592.5	(2,700.0)	6,892.5
Registrar of Contractors Total:	23,518.1	(2,700.0)	20,818.1

Revenue Schedule

Agency: Registrar of Contractors

Fund: AA1000 General Fund

AFIS Code	Category of Receipt and Description	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
4372	Publications & Reproductions	1.6	1.4	2.4
4415	Occupational & Professional Licenses	1,245.0	1,663.2	2,060.5
4511	Court Assessments	146.7	120.0	120.0
4519	Other Fines, Forfeitures, Penalties and Liquidated Damages	19.2	-	-
4631	Treasurer's Interest Income	105.5	84.0	120.0
4636	Commissions	3.3	3.3	3.3
4645	Payment Card Transaction Fees Paid	(15.0)	(9.7)	(0.6)
4699	Miscellaneous Receipts	0.1	-	0.2
General Fund Total:		1,506.4	1,862.2	2,305.8

Forecast Methodology

To arrive at the estimated license renewal revenue for FY26, the average license renewal rate is calculated and averaged over 5 years. Beginning in FY19, the licensing retention rate has continued to stay well above 85%. FY23 and FY24 retention rates closed out at 86% and 85.4%, respectively.

The five year average is displayed on the schedule titled "Renewed New Licenses By Fiscal Year". For the period covering FY20 through FY24 the average renewal rate is 86.87%. This average is then applied to the number of licenses that will be eligible for renewal in fiscal year 2026. This calculation is shown on the schedule titled "PROJECTED LICENSE FEES FY 2026".

The Registrar recorded a 11% and 5% increase in the number of new applications in FY23 and FY24, respectively and we continue to see this uptick in new applications continue in the first months of FY25. The historical new application data is shown on the schedule titled "Renewed New Licenses By Fiscal Year". FY26 new license application revenue is calculated at a 5% increase over the FY24 new applications as we anticipate new license applications to continue to grow. This calculation is shown on the schedule titled "PROJECTED LICENSE FEES FY 2026".

Note that the FY25 and FY26 estimated figures reflect the change to an 85/15 Agency effective September 14th, 2024.

Revenue Schedule

Agency: Registrar of Contractors

Fund: RG2406 Registrar of Contractors Fund

AFIS Code	Category of Receipt and Description	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
4372	Publications & Reproductions	13.9	9.6	13.6
4415	Occupational & Professional Licenses	11,183.9	10,577.6	11,676.0
4519	Other Fines, Forfeitures, Penalties and Liquidated Damages	151.3	-	-
4636	Commissions	17.5	20.7	18.3
4645	Payment Card Transaction Fees Paid	(134.6)	(61.8)	(3.3)
4699	Miscellaneous Receipts	1.4	10.0	1.0
4901	Operating Transfers In	-	2,700.0	-
Registrar of Contractors Fund Total:		11,233.4	13,256.1	11,705.6

Forecast Methodology

To arrive at the estimated license renewal revenue for FY26, the average license renewal rate is calculated and averaged over 5 years. Beginning in FY19, the licensing retention rate has continued to stay well above 85%. FY23 and FY24 retention rates closed out at 86% and 85.4%, respectively.

The five year average is displayed on the schedule titled "Renewed New Licenses By Fiscal Year". For the period covering FY20 through FY24 the average renewal rate is 86.87%. This average is then applied to the number of licenses that will be eligible for renewal in fiscal year 2026. This calculation is shown on the schedule titled "PROJECTED LICENSE FEES FY 2026".

The Registrar recorded a 11% and 5% increase in the number of new applications in FY23 and FY24, respectively and we continue to see this uptick in new applications continue in the first months of FY25. The historical new application data is shown on the schedule titled "Renewed New Licenses By Fiscal Year". FY26 new license application revenue is calculated at a 5% increase over the FY24 new applications as we anticipate new license applications to continue to grow. This calculation is shown on the schedule titled "PROJECTED LICENSE FEES FY 2026".

Note that the FY25 and FY26 estimated figures reflect the change to an 85/15 Agency effective September 14th, 2024.

Revenue Schedule

Agency: Registrar of Contractors

Fund: RG3155 Residential Contractors' Recovery Fund

AFIS Code	Category of Receipt and Description	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
4415	Occupational & Professional Licenses	6,665.3	6,732.2	7,513.0
4512	Restitution	1,077.5	300.0	500.0
4519	Other Fines, Forfeitures, Penalties and Liquidated Damages	108.8	50.0	50.0
4631	Treasurer's Interest Income	1,130.0	720.0	840.0
4645	Payment Card Transaction Fees Paid	(70.4)	(38.5)	(2.1)
Residential Contractors' Recovery Fund Total:		8,911.2	7,763.7	8,900.9

Forecast Methodology

To arrive at the estimated license renewal revenue for FY26, the average license renewal rate is calculated and averaged over 5 years. Beginning in FY19, the licensing retention rate has continued to stay well above 85%. FY23 and FY24 retention rates closed out at 86% and 85.4%, respectively.

The five year average is displayed on the schedule titled "Renewed New Licenses By Fiscal Year". For the period covering FY20 through FY24 the average renewal rate is 86.87%. This average is then applied to the number of licenses that will be eligible for renewal in fiscal year 2026. This calculation is shown on the schedule titled "PROJECTED LICENSE FEES FY 2026".

The Registrar recorded a 11% and 5% increase in the number of new applications in FY23 and FY24, respectively and we continue to see this uptick in new applications continue in the first months of FY25. The historical new application data is shown on the schedule titled "Renewed New Licenses By Fiscal Year". FY26 new license application revenue is calculated at a 5% increase over the FY24 new applications as we anticipate new license applications to continue to grow. This calculation is shown on the schedule titled "PROJECTED LICENSE FEES FY 2026".

Note that the FY25 and FY26 estimated figures reflect the change to an 85/15 Agency effective September 14th, 2024.

Fund: RG3721 Registrar of Contractors Cash Bond Fund

AFIS Code	Category of Receipt and Description	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
4631	Treasurer's Interest Income	(1.9)	-	-
Registrar of Contractors Cash Bond Fund Total:		(1.9)	-	-

Forecast Methodology

Sources and Uses

Agency:	Registrar of Contractors
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Fund:	RG2406 Registrar of Contractors Fund
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Consists of registration and license fees from contractors. These monies are to be used for the operations of the Registrar of Contractors agency.

Cash Flow Summary

	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
Beginning Balance	2,699.1	2,999.7	2,330.2
Revenue (from Revenue Schedule)	11,233.4	13,256.1	11,705.6
Total Available	13,932.5	16,255.8	14,035.8
Total Appropriated Disbursements	10,932.7	13,925.6	13,925.6
Total Non-Appropriated Disbursements	-	-	-
Balance Forward to Next Year	2,999.7	2,330.2	110.2

Explanation for Negative Ending Balance(s): Registrar of Contractors

Appropriated Expenditure

	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
Expenditure Categories			
Personal Services	6,111.5	6,329.8	6,329.8
Employee Related Expenditures	2,321.9	2,531.8	2,531.8
Professional & Outside Services	236.0	267.9	267.9
Travel In-State	472.5	265.6	265.6
Travel Out-Of-State	8.0	5.5	5.5
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	1,418.5	3,427.4	3,427.4
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	-	-	-
Non-Capital Equipment	6.3	80.0	80.0
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	357.9	1,017.6	1,017.6
Appropriated Expenditure Sub-Total:	10,932.7	13,925.6	13,925.6
Non-Lapsing Authority from Prior Years	-	-	-
Administrative Adjustments	-	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-

Sources and Uses

Agency:	Registrar of Contractors
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Fund:	RG2406 Registrar of Contractors Fund
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Proposed Fund Transfer	-	-	-
Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-
Non-Appropriated 27th Pay Roll	-	-	-
Appropriated Expenditure Total:	10,932.7	13,925.6	13,925.6
Appropriated FTE	91.3	102.7	102.7

Non-Appropriated Expenditure

	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
Expenditure Categories			
Personal Services	-	-	-
Employee Related Expenditures	-	-	-
Professional & Outside Services	-	-	-
Travel In-State	-	-	-
Travel Out-Of-State	-	-	-
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	-	-	-
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	-	-	-
Non-Capital Equipment	-	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	-	-
Non-Appropriated Expenditure Sub-Total:	-	-	-
Non-Lapsing Authority from Prior Years	-	-	-
Administrative Adjustments	-	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-
Proposed Fund Transfer	-	-	-
Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-

Sources and Uses

Agency: Registrar of Contractors

Fund: RG2406 Registrar of Contractors Fund

Non-Appropriated 27th Pay Roll	-	-	-
Non-Appropriated Expenditure Total:	-	-	-
Non-Appropriated FTE	-	-	-

Sources and Uses

Agency: Registrar of Contractors

Fund: RG3155 Residential Contractors' Recovery Fund

Revenue is received from an assessment paid by residential contractors and is used to pay claims against contractors.

Cash Flow Summary	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
Beginning Balance	25,370.9	27,569.1	25,740.3
Revenue (from Revenue Schedule)	8,911.2	7,763.7	8,900.9
Total Available	34,282.1	35,332.8	34,641.2
Total Appropriated Disbursements	-	-	-
Total Non-Appropriated Disbursements	6,713.0	9,592.5	6,892.5
Balance Forward to Next Year	27,569.1	25,740.3	27,748.7

Explanation for Negative Ending Balance(s): Registrar of Contractors

Appropriated Expenditure	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
Expenditure Categories			
Personal Services	-	-	-
Employee Related Expenditures	-	-	-
Professional & Outside Services	-	-	-
Travel In-State	-	-	-
Travel Out-Of-State	-	-	-
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	-	-	-
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	-	-	-
Non-Capital Equipment	-	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	-	-
Appropriated Expenditure Sub-Total:	-	-	-
Non-Lapsing Authority from Prior Years	-	-	-
Administrative Adjustments	-	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-
Proposed Fund Transfer	-	-	-

Sources and Uses

Agency:	Registrar of Contractors
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Fund:	RG3155 Residential Contractors' Recovery Fund
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Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-
Non-Appropriated 27th Pay Roll	-	-	-
Appropriated Expenditure Total:	-	-	-
Appropriated FTE	-	-	-

Non-Appropriated Expenditure

	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
Expenditure Categories			
Personal Services	315.4	459.7	459.7
Employee Related Expenditures	114.1	184.0	184.0
Professional & Outside Services	10.0	10.0	10.0
Travel In-State	155.4	84.8	84.8
Travel Out-Of-State	2.3	1.3	1.3
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	6,114.7	6,148.7	6,148.7
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	-	-	-
Non-Capital Equipment	1.1	4.0	4.0
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	2,700.0	-
Non-Appropriated Expenditure Sub-Total:	6,713.0	9,592.5	6,892.5
Non-Lapsing Authority from Prior Years	-	-	-
Administrative Adjustments	-	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-
Proposed Fund Transfer	-	-	-
Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-
Non-Appropriated 27th Pay Roll	-	-	-

Sources and Uses

Agency: Registrar of Contractors

Fund: RG3155 Residential Contractors' Recovery Fund

Non-Appropriated Expenditure Total:	6,713.0	9,592.5	6,892.5
Non-Appropriated FTE	3.7	7.0	7.0

Sources and Uses

Agency: Registrar of Contractors

Fund: RG3721 Registrar of Contractors Cash Bond Fund

The Registrar of Contractors Cash Bond Fund consists of cash deposits by contractors filed with the Registrar in an amount set by the Registrar by rule as an alternative to the filing of a surety bond. Cash deposits are for the benefit of legitimate claims for damages caused by a duly licensed contractor.

Cash Flow Summary	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
Beginning Balance	2,340.9	2,339.0	2,339.0
Revenue (from Revenue Schedule)	(1.9)	-	-
Total Available	2,339.0	2,339.0	2,339.0
Total Appropriated Disbursements	-	-	-
Total Non-Appropriated Disbursements	-	-	-
Balance Forward to Next Year	2,339.0	2,339.0	2,339.0

Explanation for Negative Ending Balance(s): Registrar of Contractors

Appropriated Expenditure	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
Expenditure Categories			
Personal Services	-	-	-
Employee Related Expenditures	-	-	-
Professional & Outside Services	-	-	-
Travel In-State	-	-	-
Travel Out-Of-State	-	-	-
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	-	-	-
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	-	-	-
Non-Capital Equipment	-	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	-	-
Appropriated Expenditure Sub-Total:	-	-	-
Non-Lapsing Authority from Prior Years	-	-	-
Administrative Adjustments	-	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-

Sources and Uses

Agency:	Registrar of Contractors
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Fund:	RG3721 Registrar of Contractors Cash Bond Fund
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Proposed Fund Transfer	-	-	-
Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-
Non-Appropriated 27th Pay Roll	-	-	-
Appropriated Expenditure Total:	-	-	-
Appropriated FTE	-	-	-

Non-Appropriated Expenditure

	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
Expenditure Categories			
Personal Services	-	-	-
Employee Related Expenditures	-	-	-
Professional & Outside Services	-	-	-
Travel In-State	-	-	-
Travel Out-Of-State	-	-	-
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	-	-	-
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	-	-	-
Non-Capital Equipment	-	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	-	-
Non-Appropriated Expenditure Sub-Total:	-	-	-
Non-Lapsing Authority from Prior Years	-	-	-
Administrative Adjustments	-	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-
Proposed Fund Transfer	-	-	-
Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-

Sources and Uses

Agency: Registrar of Contractors

Fund: RG3721 Registrar of Contractors Cash Bond Fund

Non-Appropriated 27th Pay Roll	-	-	-
Non-Appropriated Expenditure Total:	-	-	-
Non-Appropriated FTE	-	-	-

Sources and Uses

Agency: Registrar of Contractors

Fund: RG3725 Contractors Prompt Pay Complaint Fund

The Contractors Prompt Payment Complaint Fund consists of revenues from licensed contractors, licensed subcontractors, or material supplier complainants' cash deposits held in lieu of surety bonds until a complaint is settled. The deposits are used to secure the payment of claims under A.R.S. § 32-1129.02.

Cash Flow Summary	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
Beginning Balance	3.0	3.0	3.0
Revenue (from Revenue Schedule)	-	-	-
Total Available	3.0	3.0	3.0
Total Appropriated Disbursements	-	-	-
Total Non-Appropriated Disbursements	-	-	-
Balance Forward to Next Year	3.0	3.0	3.0

Explanation for Negative Ending Balance(s): Registrar of Contractors

Appropriated Expenditure	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
Expenditure Categories			
Personal Services	-	-	-
Employee Related Expenditures	-	-	-
Professional & Outside Services	-	-	-
Travel In-State	-	-	-
Travel Out-Of-State	-	-	-
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	-	-	-
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	-	-	-
Non-Capital Equipment	-	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	-	-
Appropriated Expenditure Sub-Total:	-	-	-
Non-Lapsing Authority from Prior Years	-	-	-
Administrative Adjustments	-	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-

Sources and Uses

Agency:	Registrar of Contractors
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Fund:	RG3725 Contractors Prompt Pay Complaint Fund
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Proposed Fund Transfer	-	-	-
Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-
Non-Appropriated 27th Pay Roll	-	-	-
Appropriated Expenditure Total:	-	-	-
Appropriated FTE	-	-	-

Non-Appropriated Expenditure

	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
Expenditure Categories			
Personal Services	-	-	-
Employee Related Expenditures	-	-	-
Professional & Outside Services	-	-	-
Travel In-State	-	-	-
Travel Out-Of-State	-	-	-
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	-	-	-
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	-	-	-
Non-Capital Equipment	-	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	-	-
Non-Appropriated Expenditure Sub-Total:	-	-	-
Non-Lapsing Authority from Prior Years	-	-	-
Administrative Adjustments	-	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-
Proposed Fund Transfer	-	-	-
Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-

Sources and Uses

Agency: Registrar of Contractors

Fund: RG3725 Contractors Prompt Pay Complaint Fund

Non-Appropriated 27th Pay Roll	-	-	-
Non-Appropriated Expenditure Total:	-	-	-
Non-Appropriated FTE	-	-	-

Funding Issue List

Agency: Registrar of Contractors

FY 2026

Priority	Funding Issue Title	Total FTE	Total Amount	General Fund	Other Appropriated Funds	Non- Appropriated Funds
	Adjustment to back out FY25 one-time transfer	-	(2,700.0)	-	-	(2,700.0)
	Total:	-	(2,700.0)	-	-	(2,700.0)

Funding Issue Detail

Agency: Registrar of Contractors

Issue: Adjustment to back out FY25 one-time transfer

Calculated ERE:
Uniform Allowance:

Program: Regulatory Affairs
Fund: RG3155 Residential Contractors' Recovery Fund (Non-Appropriated)

Expenditure Categories		FY 2026
9100	Transfers-Out	(2,700.0)
Program/Fund Total:		(2,700.0)

Funding Issue Narrative

Agency: Registrar of Contractors

Issue: Adjustment to back out FY25 one-time transfer

Description of Issue: Technical adjustment to back out the one-time funds transfer from the Recovery Fund in FY25.

Proposal: Technical adjustment to back out the one-time funds transfer from the Recovery Fund in FY25.

Alternatives Considered: n/a

Impact of Not Funding This Year: n/a

Statutory Reference: n/a

Equipment to be Purchased (if applicable): n/a

Classification of New Positions: n/a

Annualization(s): n/a

Alignment with Agency's Strategic Plan or Statutory Responsibilities: n/a

Impact on Historically Underserved, Marginalized, or Adversely Affected Groups: n/a

How has feedback been incorporated from groups directly impacted by proposal?: n/a

Description of how this furthers the Governor's priorities: n/a

Summary of Expenditure and Budget Request for All Funds

Agency: Registrar of Contractors

Appropriated Funds	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program:				
RGA-1-0 Regulatory Affairs	10,932.7	13,925.6	-	13,925.6
Appropriated Funds Total:	10,932.7	13,925.6	-	13,925.6
Expenditure Categories				
FTE	91.3	102.7	-	102.7
Personal Services	6,111.5	6,329.8	-	6,329.8
Employee Related Expenditures	2,321.9	2,531.8	-	2,531.8
Subtotal Personal Services and ERE	8,433.5	8,861.6	-	8,861.6
Professional & Outside Services	236.0	267.9	-	267.9
Travel In-State	472.5	265.6	-	265.6
Travel Out-Of-State	8.0	5.5	-	5.5
Other Operating Expenditures	1,418.5	3,427.4	-	3,427.4
Non-Capital Equipment	6.3	80.0	-	80.0
Transfers-Out	357.9	1,017.6	-	1,017.6
Expenditure Categories Total:	10,932.7	13,925.6	-	13,925.6

Summary of Expenditure and Budget Request for All Funds

Agency: Registrar of Contractors					
Non-Appropriated		FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program:					
RGA-1-0	Regulatory Affairs	6,713.0	9,592.5	(2,700.0)	6,892.5
Non-Appropriated Total:		6,713.0	9,592.5	(2,700.0)	6,892.5
Expenditure Categories					
	FTE	3.7	7.0	-	7.0
	Personal Services	315.4	459.7	-	459.7
	Employee Related Expenditures	114.1	184.0	-	184.0
	Subtotal Personal Services and ERE	429.5	643.7	-	643.7
	Professional & Outside Services	10.0	10.0	-	10.0
	Travel In-State	155.4	84.8	-	84.8
	Travel Out-Of-State	2.3	1.3	-	1.3
	Other Operating Expenditures	6,114.7	6,148.7	-	6,148.7
	Non-Capital Equipment	1.1	4.0	-	4.0
	Transfers-Out	-	2,700.0	(2,700.0)	-
Expenditure Categories Total:		6,713.0	9,592.5	(2,700.0)	6,892.5
Registrar of Contractors Total for All Funds:		17,645.7	23,518.1	(2,700.0)	20,818.1
Appropriated and Non-Appropriated		FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2025 Funding Issue	FY 2026 Total Request
RGA-1-0	Regulatory Affairs	17,645.7	23,518.1	(2,700.0)	20,818.1
Registrar of Contractors Total for All Funds:		17,645.7	23,518.1	(2,700.0)	20,818.1

Summary of Expenditure and Budget Request for Selected Funds

Agency:	Registrar of Contractors
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Fund:	RG2406 Registrar of Contractors Fund (Appropriated)
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	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program:				
RGA-1-0 Regulatory Affairs	10,932.7	13,925.6	-	13,925.6
Registrar of Contractors Fund (Appropriated)	10,932.7	13,925.6	-	13,925.6
Summary Total:				
Expenditure Categories				
FTE	91.3	102.7	-	102.7
Personal Services	6,111.5	6,329.8	-	6,329.8
Employee Related Expenditures	2,321.9	2,531.8	-	2,531.8
Subtotal Personal Services and ERE	8,433.5	8,861.6	-	8,861.6
Professional & Outside Services	236.0	267.9	-	267.9
Travel In-State	472.5	265.6	-	265.6
Travel Out-Of-State	8.0	5.5	-	5.5
Other Operating Expenditures	1,418.5	3,427.4	-	3,427.4
Non-Capital Equipment	6.3	80.0	-	80.0
Transfers-Out	357.9	1,017.6	-	1,017.6
Expenditure Categories Total:	10,932.7	13,925.6	-	13,925.6

Summary of Expenditure and Budget Request for Selected Funds

Agency: Registrar of Contractors

Fund: RG3155 Residential Contractors' Recovery Fund (Non-Appropriated)

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program:				
RGA-1-0 Regulatory Affairs	6,713.0	9,592.5	(2,700.0)	6,892.5
Residential Contractors' Recovery Fund (Non-Appropriated) Summary Total:	6,713.0	9,592.5	(2,700.0)	6,892.5
Expenditure Categories				
FTE	3.7	7.0	-	7.0
Personal Services	315.4	459.7	-	459.7
Employee Related Expenditures	114.1	184.0	-	184.0
Subtotal Personal Services and ERE	429.5	643.7	-	643.7
Professional & Outside Services	10.0	10.0	-	10.0
Travel In-State	155.4	84.8	-	84.8
Travel Out-Of-State	2.3	1.3	-	1.3
Other Operating Expenditures	6,114.7	6,148.7	-	6,148.7
Non-Capital Equipment	1.1	4.0	-	4.0
Transfers-Out	-	2,700.0	(2,700.0)	-
Expenditure Categories Total:	6,713.0	9,592.5	(2,700.0)	6,892.5

Program Budget Unit Summary of Expenditure and Budget Request for All Funds

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: RGA-1-0 Regulatory Affairs				
Expenditure Categories				
FTE	95.0	109.7	-	109.7
Personal Services	6,426.9	6,789.5	-	6,789.5
Employee Related Expenditures	2,436.1	2,715.8	-	2,715.8
Subtotal Personal Services and ERE	8,863.0	9,505.3	-	9,505.3
Professional & Outside Services	246.0	277.9	-	277.9
Travel In-State	627.9	350.4	-	350.4
Travel Out-Of-State	10.3	6.8	-	6.8
Other Operating Expenditures	7,533.2	9,576.1	-	9,576.1
Non-Capital Equipment	7.4	84.0	-	84.0
Transfers-Out	357.9	3,717.6	(2,700.0)	1,017.6
Expenditure Categories Total:	17,645.7	23,518.1	(2,700.0)	20,818.1

Fund Source

Appropriated Funds

Registrar of Contractors Fund (Appropriated)	10,932.7	13,925.6	-	13,925.6
Appropriated Funds Total:	10,932.7	13,925.6	-	13,925.6

Non-Appropriated Funds

Residential Contractors' Recovery Fund (Non-Appropriated)	6,713.0	9,592.5	(2,700.0)	6,892.5
Non-Appropriated Funds Total:	6,713.0	9,592.5	(2,700.0)	6,892.5
Regulatory Affairs Total:	17,645.7	23,518.1	(2,700.0)	20,818.1

Sub Program: RGA-1-1 Regulatory Affairs

Expenditure Categories

FTE	95.0	109.7	-	109.7
Personal Services	6,426.9	6,789.5	-	6,789.5
Employee Related Expenditures	2,436.1	2,715.8	-	2,715.8
Subtotal Personal Services and ERE	8,863.0	9,505.3	-	9,505.3
Professional & Outside Services	246.0	277.9	-	277.9
Travel In-State	627.9	350.4	-	350.4

Program Budget Unit Summary of Expenditure and Budget Request for All Funds

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: RGA-1-0 Regulatory Affairs				
Sub Program: RGA-1-1 Regulatory Affairs				
Travel Out-Of-State	10.3	6.8	-	6.8
Other Operating Expenditures	7,533.2	9,576.1	-	9,576.1
Non-Capital Equipment	7.4	84.0	-	84.0
Transfers-Out	4.2	2,700.0	(2,700.0)	-
Expenditure Categories Total:	17,292.0	22,500.5	(2,700.0)	19,800.5

Fund Source

Appropriated Funds

Registrar of Contractors Fund (Appropriated)	10,579.0	12,908.0	-	12,908.0
Appropriated Funds Total:	10,579.0	12,908.0	-	12,908.0

Non-Appropriated Funds

Residential Contractors' Recovery Fund (Non-Appropriated)	6,713.0	9,592.5	(2,700.0)	6,892.5
Non-Appropriated Funds Total:	6,713.0	9,592.5	(2,700.0)	6,892.5
Regulatory Affairs Total:	17,292.0	22,500.5	(2,700.0)	19,800.5

Sub Program: RGA-1-2 SLI Office of Administrative Hearings Costs

Expenditure Categories

FTE	-	-	-	-
Personal Services	-	-	-	-
Employee Related Expenditures	-	-	-	-
Subtotal Personal Services and ERE	-	-	-	-
Professional & Outside Services	-	-	-	-
Travel In-State	-	-	-	-
Travel Out-Of-State	-	-	-	-
Other Operating Expenditures	-	-	-	-
Non-Capital Equipment	-	-	-	-
Transfers-Out	353.7	1,017.6	-	1,017.6
Expenditure Categories Total:	353.7	1,017.6	-	1,017.6

Program Budget Unit Summary of Expenditure and Budget Request for All Funds

Agency:	Registrar of Contractors
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	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: RGA-1-0 Regulatory Affairs				
Sub Program: RGA-1-2 SLI Office of Administrative Hearings Costs				

Fund Source

Appropriated Funds

Registrar of Contractors Fund (Appropriated)	353.7	1,017.6	-	1,017.6
Appropriated Funds Total:	353.7	1,017.6	-	1,017.6
Regulatory Affairs Total:	353.7	1,017.6	-	1,017.6

Program Budget Unit Summary of Expenditure and Budget Request for Selected Funds

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
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Program: RGA-1-0 Regulatory Affairs

Fund: RG2406 Registrar of Contractors Fund

Appropriated

Personal Services	6,111.5	6,329.8	-	6,329.8
Employee Related Expenditures	2,321.9	2,531.8	-	2,531.8
Subtotal Personal Services and ERE	8,433.5	8,861.6	-	8,861.6
Professional & Outside Services	236.0	267.9	-	267.9
Travel In-State	472.5	265.6	-	265.6
Travel Out-Of-State	8.0	5.5	-	5.5
Other Operating Expenditures	1,418.5	3,427.4	-	3,427.4
Non-Capital Equipment	6.3	80.0	-	80.0
Transfers-Out	357.9	1,017.6	-	1,017.6
Expenditure Categories Total:	10,932.7	13,925.6	-	13,925.6
Registrar of Contractors Fund Total:	10,932.7	13,925.6	-	13,925.6

Fund: RG3155 Residential Contractors' Recovery Fund

Non-Appropriated

Personal Services	315.4	459.7	-	459.7
Employee Related Expenditures	114.1	184.0	-	184.0
Subtotal Personal Services and ERE	429.5	643.7	-	643.7
Professional & Outside Services	10.0	10.0	-	10.0
Travel In-State	155.4	84.8	-	84.8
Travel Out-Of-State	2.3	1.3	-	1.3
Other Operating Expenditures	6,114.7	6,148.7	-	6,148.7
Non-Capital Equipment	1.1	4.0	-	4.0
Transfers-Out	-	2,700.0	(2,700.0)	-
Expenditure Categories Total:	6,713.0	9,592.5	(2,700.0)	6,892.5
Residential Contractors' Recovery Fund Total:	6,713.0	9,592.5	(2,700.0)	6,892.5
Program Total for Select Funds:	17,645.7	23,518.1	(2,700.0)	20,818.1

Program Budget Unit Summary of Expenditure and Budget Request for Selected Funds

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: RGA-1-0 Regulatory Affairs				
Sub Program: RGA-1-1 Regulatory Affairs				
Fund: RG2406 Registrar of Contractors Fund				

Appropriated

Personal Services	6,111.5	6,329.8	-	6,329.8
Employee Related Expenditures	2,321.9	2,531.8	-	2,531.8
Subtotal Personal Services and ERE	8,433.5	8,861.6	-	8,861.6
Professional & Outside Services	236.0	267.9	-	267.9
Travel In-State	472.5	265.6	-	265.6
Travel Out-Of-State	8.0	5.5	-	5.5
Other Operating Expenditures	1,418.5	3,427.4	-	3,427.4
Non-Capital Equipment	6.3	80.0	-	80.0
Transfers-Out	4.2	-	-	-
Expenditure Categories Total:	10,579.0	12,908.0	-	12,908.0
Registrar of Contractors Fund Total:	10,579.0	12,908.0	-	12,908.0

Fund: RG3155 Residential Contractors' Recovery Fund

Non-Appropriated

Personal Services	315.4	459.7	-	459.7
Employee Related Expenditures	114.1	184.0	-	184.0
Subtotal Personal Services and ERE	429.5	643.7	-	643.7
Professional & Outside Services	10.0	10.0	-	10.0
Travel In-State	155.4	84.8	-	84.8
Travel Out-Of-State	2.3	1.3	-	1.3
Other Operating Expenditures	6,114.7	6,148.7	-	6,148.7
Non-Capital Equipment	1.1	4.0	-	4.0
Transfers-Out	-	2,700.0	(2,700.0)	-
Expenditure Categories Total:	6,713.0	9,592.5	(2,700.0)	6,892.5
Residential Contractors' Recovery Fund Total:	6,713.0	9,592.5	(2,700.0)	6,892.5

Program Budget Unit Summary of Expenditure and Budget Request for Selected Funds

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: RGA-1-0 Regulatory Affairs				
Sub Program Total for Select Funds:	17,292.0	22,500.5	(2,700.0)	19,800.5

Sub Program: RGA-1-2 SLI Office of Administrative Hearings Costs

Fund: RG2406 Registrar of Contractors Fund

Appropriated

Personal Services	-	-	-	-
Employee Related Expenditures	-	-	-	-
Subtotal Personal Services and ERE	-	-	-	-
Professional & Outside Services	-	-	-	-
Travel In-State	-	-	-	-
Travel Out-Of-State	-	-	-	-
Other Operating Expenditures	-	-	-	-
Non-Capital Equipment	-	-	-	-
Transfers-Out	353.7	1,017.6	-	1,017.6
Expenditure Categories Total:	353.7	1,017.6	-	1,017.6
Registrar of Contractors Fund Total:	353.7	1,017.6	-	1,017.6
Sub Program Total for Select Funds:	353.7	1,017.6	-	1,017.6

Program Summary of Expenditure and Budget Request

Agency: Registrar of Contractors

Program: Regulatory Affairs

Program Summary		FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
RGA-1-1	Regulatory Affairs	17,292.0	22,500.5	(2,700.0)	19,800.5
RGA-1-2	SLI Office of Administrative Hearings Costs	353.7	1,017.6	-	1,017.6
Regulatory Affairs Summary Total:		17,645.7	23,518.1	(2,700.0)	20,818.1

Expenditure Categories		FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
FTE	FTE	95.0	109.7	-	109.7
6000	Personal Services	6,426.9	6,789.5	-	6,789.5
6100	Employee Related Expenditures	2,436.1	2,715.8	-	2,715.8
Subtotal Personal Services and ERE		8,863.0	9,505.3	-	9,505.3
6200	Professional & Outside Services	246.0	277.9	-	277.9
6500	Travel In-State	627.9	350.4	-	350.4
6600	Travel Out-Of-State	10.3	6.8	-	6.8
7000	Other Operating Expenditures	7,533.2	9,576.1	-	9,576.1
8500	Non-Capital Equipment	7.4	84.0	-	84.0
9100	Transfers-Out	357.9	3,717.6	(2,700.0)	1,017.6
Expenditure Categories Total:		17,645.7	23,518.1	(2,700.0)	20,818.1

Fund Source		FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Appropriated Funds					
RG2406	Registrar of Contractors Fund (Appropriated)	10,932.7	13,925.6	-	13,925.6
Appropriated Funds Total:		10,932.7	13,925.6	-	13,925.6
Non-Appropriated Funds					
RG3155	Residential Contractors' Recovery Fund (Non-Appropriated)	6,713.0	9,592.5	(2,700.0)	6,892.5
Non-Appropriated Funds Total:		6,713.0	9,592.5	(2,700.0)	6,892.5
Regulatory Affairs Summary Total:		17,645.7	23,518.1	(2,700.0)	20,818.1

Program Summary of Expenditure and Budget Request for Selected Funds

Agency: Registrar of Contractors

Program: Regulatory Affairs

Fund: RG2406 Registrar of Contractors Fund (Appropriated)

Program Expenditures		FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
RGA-1-1	Regulatory Affairs	10,579.0	12,908.0	-	12,908.0
RGA-1-2	SLI Office of Administrative Hearings Costs	353.7	1,017.6	-	1,017.6
Registrar of Contractors Fund (Appropriated) Summary Total:		10,932.7	13,925.6	-	13,925.6
Appropriated Funding					
6000	Personal Services	6,111.5	6,329.8	-	6,329.8
6100	Employee Related Expenditures	2,321.9	2,531.8	-	2,531.8
Subtotal Personal Services and ERE		8,433.5	8,861.6	-	8,861.6
6200	Professional & Outside Services	236.0	267.9	-	267.9
6500	Travel In-State	472.5	265.6	-	265.6
6600	Travel Out-Of-State	8.0	5.5	-	5.5
7000	Other Operating Expenditures	1,418.5	3,427.4	-	3,427.4
8500	Non-Capital Equipment	6.3	80.0	-	80.0
9100	Transfers-Out	357.9	1,017.6	-	1,017.6
Expenditure Categories Total:		10,932.7	13,925.6	-	13,925.6
Fund RG2406 - A Total:		10,932.7	13,925.6	-	13,925.6

Program Summary of Expenditure and Budget Request for Selected Funds

Agency:	Registrar of Contractors
Program:	Regulatory Affairs
Fund:	RG3155 Residential Contractors' Recovery Fund (Non-Appropriated)

Program Expenditures	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
RGA-1-1 Regulatory Affairs	6,713.0	9,592.5	(2,700.0)	6,892.5
Residential Contractors' Recovery Fund (Non-Appropriated) Summary Total:	6,713.0	9,592.5	(2,700.0)	6,892.5
Non-Appropriated Funding				
6000 Personal Services	315.4	459.7	-	459.7
6100 Employee Related Expenditures	114.1	184.0	-	184.0
Subtotal Personal Services and ERE	429.5	643.7	-	643.7
6200 Professional & Outside Services	10.0	10.0	-	10.0
6500 Travel In-State	155.4	84.8	-	84.8
6600 Travel Out-Of-State	2.3	1.3	-	1.3
7000 Other Operating Expenditures	6,114.7	6,148.7	-	6,148.7
8500 Non-Capital Equipment	1.1	4.0	-	4.0
9100 Transfers-Out	-	2,700.0	(2,700.0)	-
Expenditure Categories Total:	6,713.0	9,592.5	(2,700.0)	6,892.5
Fund RG3155 - N Total:	6,713.0	9,592.5	(2,700.0)	6,892.5
Regulatory Affairs Total:	17,645.7	23,518.1	(2,700.0)	20,818.1

Program Expenditure Schedule

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: RGA-1-0 Regulatory Affairs				
FTE				
FTE	95.0	109.7	-	109.7
Expenditure Category Total:	-	-	-	-
Fund Source				
Appropriated Funds				
RG2406 Registrar of Contractors Fund (Appropriated)	91.3	102.7	-	102.7
Appropriated Funds Total:	91.3	102.7	-	102.7
Non-Appropriated Funds				
RG3155 Residential Contractors' Recovery Fund (Non-Appropriated)	3.7	7.0	-	7.0
Non-Appropriated Funds Total:	3.7	7.0	-	7.0
Fund Source Total:	95.0	109.7	-	109.7
Personal Services				
Personal Services	6,426.9	6,789.5	-	6,789.5
Expenditure Category Total:	6,426.9	6,789.5	-	6,789.5
Fund Source				
Appropriated Funds				
RG2406 Registrar of Contractors Fund (Appropriated)	6,111.5	6,329.8	-	6,329.8
Appropriated Funds Total:	6,111.5	6,329.8	-	6,329.8
Non-Appropriated Funds				
RG3155 Residential Contractors' Recovery Fund (Non-Appropriated)	315.4	459.7	-	459.7
Non-Appropriated Funds Total:	315.4	459.7	-	459.7
Fund Source Total:	6,426.9	6,789.5	-	6,789.5
Employee Related Expenditures				
Employee Related Expenses	-	2,715.8	-	2,715.8
FICA Taxes	474.1	-	-	-
Medical Insurance	1,066.7	-	-	-
Basic Life	0.7	-	-	-
Long-Term Disability (Non- ASRS)	0.0	-	-	-
Long-Term Disability (ASRS)	8.8	-	-	-

Program Expenditure Schedule

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: RGA-1-0 Regulatory Affairs				
Dental Insurance	9.2	-	-	-
Workers' Compensation	40.7	-	-	-
Arizona State Retirement System	715.6	-	-	-
Personnel Board Pro-Rata Charges	55.3	-	-	-
Information Technology Pro Rata Charge	39.2	-	-	-
Accumulated Sick Leave Fund Charge	25.7	-	-	-
Expenditure Category Total:	2,436.1	2,715.8	-	2,715.8

Fund Source

Appropriated Funds				
RG2406 Registrar of Contractors Fund (Appropriated)	2,321.9	2,531.8	-	2,531.8
Appropriated Funds Total:	2,321.9	2,531.8	-	2,531.8
Non-Appropriated Funds				
RG3155 Residential Contractors' Recovery Fund (Non-Appropriated)	114.1	184.0	-	184.0
Non-Appropriated Funds Total:	114.1	184.0	-	184.0
Fund Source Total:	2,436.1	2,715.8	-	2,715.8

Professional & Outside Services

Professional and Outside Services	-	277.9	-	277.9
Attorney General Legal Services	246.0	-	-	-
Expenditure Category Total:	246.0	277.9	-	277.9

Fund Source

Appropriated Funds				
RG2406 Registrar of Contractors Fund (Appropriated)	236.0	267.9	-	267.9
Appropriated Funds Total:	236.0	267.9	-	267.9
Non-Appropriated Funds				
RG3155 Residential Contractors' Recovery Fund (Non-Appropriated)	10.0	10.0	-	10.0
Non-Appropriated Funds Total:	10.0	10.0	-	10.0
Fund Source Total:	246.0	277.9	-	277.9

Travel In-State

Travel In-State	-	350.4	-	350.4
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Program Expenditure Schedule

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: RGA-1-0 Regulatory Affairs				
Mileage - Private Vehicle	0.1	-	-	-
Motor Pool Charges	619.9	-	-	-
Car Rental In-State	1.8	-	-	-
Lodging	5.5	-	-	-
Meals with Overnight Stay	0.4	-	-	-
Other Miscellaneous In- State Travel	0.2	-	-	-
Expenditure Category Total:	627.9	350.4	-	350.4

Fund Source

Appropriated Funds

RG2406	Registrar of Contractors Fund (Appropriated)	472.5	265.6	-	265.6
Appropriated Funds Total:		472.5	265.6	-	265.6

Non-Appropriated Funds

RG3155	Residential Contractors' Recovery Fund (Non-Appropriated)	155.4	84.8	-	84.8
Non-Appropriated Funds Total:		155.4	84.8	-	84.8
Fund Source Total:		627.9	350.4	-	350.4

Travel Out-Of-State

Travel Out of State	-	6.8	-	6.8
Airfare and Other Common Carrier Charges	1.3	-	-	-
Lodging Out-of-State	8.3	-	-	-
Meals with Overnight Stay	0.2	-	-	-
Other Miscellaneous Out-of- State Travel	0.5	-	-	-
Expenditure Category Total:	10.3	6.8	-	6.8

Fund Source

Appropriated Funds

RG2406	Registrar of Contractors Fund (Appropriated)	8.0	5.5	-	5.5
Appropriated Funds Total:		8.0	5.5	-	5.5

Non-Appropriated Funds

RG3155	Residential Contractors' Recovery Fund (Non-Appropriated)	2.3	1.3	-	1.3
Non-Appropriated Funds Total:		2.3	1.3	-	1.3
Fund Source Total:		10.3	6.8	-	6.8

Program Expenditure Schedule

Agency:	Registrar of Contractors
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	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: RGA-1-0 Regulatory Affairs				

Other Operating Expenditures

Other Operating Expenses	-	9,576.1	-	9,576.1
Risk Management Charges to State Agencies	37.6	-	-	-
Internal Service Computer Processing, Hosting, Maintenance and Support Costs	19.2	-	-	-
External Programming and System Development Costs	70.2	-	-	-
Charges Imposed Related to AFIS.	20.6	-	-	-
External Telecommunications Charges	301.1	-	-	-
Building Rent Charges to State Agencies	393.5	-	-	-
Late Charges on Overdue Payments	0.0	-	-	-
Other Internal Services	0.0	-	-	-
Repair & Maintenance - Buildings	4.5	-	-	-
Repair & Maintenance - Vehicles	0.6	-	-	-
Repair & Maintenance - Other Equipment	8.8	-	-	-
Software Support, Maintenance Short-term Licensing	653.4	-	-	-
Uniforms	0.8	-	-	-
Security Supplies	1.6	-	-	-
Office Supplies	24.6	-	-	-
Computer Supplies	0.9	-	-	-
Housekeeping Supplies	4.7	-	-	-
Other Operating Supplies	1.9	-	-	-
Employee Tuition Reimbursement	3.5	-	-	-
Conference Registration / Attendance Fees	21.6	-	-	-
Other Education & Training Costs	1.1	-	-	-
Advertising	14.8	-	-	-
Sponsorships	9.5	-	-	-
Internal Printing	31.3	-	-	-
External Printing	16.9	-	-	-
Postage & Delivery	140.3	-	-	-
Translation and sign language services	13.9	-	-	-
Awards	0.2	-	-	-
Dues	9.1	-	-	-

Program Expenditure Schedule

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: RGA-1-0 Regulatory Affairs				
Books, Subscriptions & Publications	7.0	-	-	-
Judgments – Damages	5,650.8	-	-	-
Fingerprinting, Background Checks, Etc.	0.1	-	-	-
Other Miscellaneous Operating	69.2	-	-	-
Expenditure Category Total:	7,533.2	9,576.1	-	9,576.1

Fund Source

Appropriated Funds

RG2406	Registrar of Contractors Fund (Appropriated)	1,418.5	3,427.4	-	3,427.4
Appropriated Funds Total:		1,418.5	3,427.4	-	3,427.4

Non-Appropriated Funds

RG3155	Residential Contractors' Recovery Fund (Non-Appropriated)	6,114.7	6,148.7	-	6,148.7
Non-Appropriated Funds Total:		6,114.7	6,148.7	-	6,148.7
Fund Source Total:		7,533.2	9,576.1	-	9,576.1

Non-Capital Equipment

Non-Capital Resources	-	84.0	-	84.0
Furniture - Non-Capital Purchase	0.1	-	-	-
Computer Equipment – Non- Capitalized Purchases	3.7	-	-	-
Telecommunications Equipment - Non-Capital Purchase	0.5	-	-	-
Other Equipment - Non- Capital Purchase	3.2	-	-	-
Expenditure Category Total:	7.4	84.0	-	84.0

Fund Source

Appropriated Funds

RG2406	Registrar of Contractors Fund (Appropriated)	6.3	80.0	-	80.0
Appropriated Funds Total:		6.3	80.0	-	80.0

Non-Appropriated Funds

RG3155	Residential Contractors' Recovery Fund (Non-Appropriated)	1.1	4.0	-	4.0
Non-Appropriated Funds Total:		1.1	4.0	-	4.0
Fund Source Total:		7.4	84.0	-	84.0

Program Expenditure Schedule

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: RGA-1-0 Regulatory Affairs				
Transfers-Out				
Transfers	0.0	3,717.6	(2,700.0)	1,017.6
Transfers Out – Not Subject to Cost Allocation	357.9	-	-	-
Expenditure Category Total:	357.9	3,717.6	(2,700.0)	1,017.6
Fund Source				
Appropriated Funds				
RG2406 Registrar of Contractors Fund (Appropriated)	357.9	1,017.6	-	1,017.6
Appropriated Funds Total:	357.9	1,017.6	-	1,017.6
Non-Appropriated Funds				
RG3155 Residential Contractors' Recovery Fund (Non-Appropriated)	-	2,700.0	(2,700.0)	-
Non-Appropriated Funds Total:	-	2,700.0	(2,700.0)	-
Fund Source Total:	357.9	3,717.6	(2,700.0)	1,017.6

Employee Retirement Coverage

Retirement System	FTE	Personal Services	Fund#
Arizona State Retirement System	102.7	6,329.8	RG2406-A
Arizona State Retirement System	7.0	459.7	RG3155-N

Sub Program: RGA-1-1 Regulatory Affairs

Program Expenditure Schedule

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
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Program: RGA-1-0 Regulatory Affairs

Sub Program: RGA-1-1 Regulatory Affairs

FTE

FTE	95.0	109.7	-	109.7
Expenditure Category Total:	-	-	-	-

Fund Source

Appropriated Funds

RG2406 Registrar of Contractors Fund (Appropriated)	91.3	102.7	-	102.7
Appropriated Funds Total:	91.3	102.7	-	102.7

Non-Appropriated Funds

RG3155 Residential Contractors' Recovery Fund (Non-Appropriated)	3.7	7.0	-	7.0
Non-Appropriated Funds Total:	3.7	7.0	-	7.0
Fund Source Total:	95.0	109.7	-	109.7

Personal Services

Personal Services	6,426.9	6,789.5	-	6,789.5
Expenditure Category Total:	6,426.9	6,789.5	-	6,789.5

Fund Source

Appropriated Funds

RG2406 Registrar of Contractors Fund (Appropriated)	6,111.5	6,329.8	-	6,329.8
Appropriated Funds Total:	6,111.5	6,329.8	-	6,329.8

Non-Appropriated Funds

RG3155 Residential Contractors' Recovery Fund (Non-Appropriated)	315.4	459.7	-	459.7
Non-Appropriated Funds Total:	315.4	459.7	-	459.7
Fund Source Total:	6,426.9	6,789.5	-	6,789.5

Program Expenditure Schedule

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: RGA-1-0 Regulatory Affairs				
Sub Program: RGA-1-1 Regulatory Affairs				

Employee Related Expenditures

Employee Related Expenses	-	2,715.8	-	2,715.8
FICA Taxes	474.1	-	-	-
Medical Insurance	1,066.7	-	-	-
Basic Life	0.7	-	-	-
Long-Term Disability (Non- ASRS)	0.0	-	-	-
Long-Term Disability (ASRS)	8.8	-	-	-
Dental Insurance	9.2	-	-	-
Workers' Compensation	40.7	-	-	-
Arizona State Retirement System	715.6	-	-	-
Personnel Board Pro-Rata Charges	55.3	-	-	-
Information Technology Pro Rata Charge	39.2	-	-	-
Accumulated Sick Leave Fund Charge	25.7	-	-	-
Expenditure Category Total:	2,436.1	2,715.8	-	2,715.8

Fund Source

Appropriated Funds

RG2406 Registrar of Contractors Fund (Appropriated)	2,321.9	2,531.8	-	2,531.8
Appropriated Funds Total:	2,321.9	2,531.8	-	2,531.8

Non-Appropriated Funds

RG3155 Residential Contractors' Recovery Fund (Non-Appropriated)	114.1	184.0	-	184.0
Non-Appropriated Funds Total:	114.1	184.0	-	184.0
Fund Source Total:	2,436.1	2,715.8	-	2,715.8

Program Expenditure Schedule

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: RGA-1-0 Regulatory Affairs				
Sub Program: RGA-1-1 Regulatory Affairs				
Professional & Outside Services				
Professional and Outside Services	-	277.9	-	277.9
Attorney General Legal Services	246.0	-	-	-
Expenditure Category Total:	246.0	277.9	-	277.9
Fund Source				
Appropriated Funds				
RG2406 Registrar of Contractors Fund (Appropriated)	236.0	267.9	-	267.9
Appropriated Funds Total:	236.0	267.9	-	267.9
Non-Appropriated Funds				
RG3155 Residential Contractors' Recovery Fund (Non-Appropriated)	10.0	10.0	-	10.0
Non-Appropriated Funds Total:	10.0	10.0	-	10.0
Fund Source Total:	246.0	277.9	-	277.9

Program Expenditure Schedule

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: RGA-1-0 Regulatory Affairs				
Sub Program: RGA-1-1 Regulatory Affairs				

Travel In-State

Travel In-State	-	350.4	-	350.4
Mileage - Private Vehicle	0.1	-	-	-
Motor Pool Charges	619.9	-	-	-
Car Rental In-State	1.8	-	-	-
Lodging	5.5	-	-	-
Meals with Overnight Stay	0.4	-	-	-
Other Miscellaneous In- State Travel	0.2	-	-	-
Expenditure Category Total:	627.9	350.4	-	350.4

Fund Source

Appropriated Funds

RG2406 Registrar of Contractors Fund (Appropriated)	472.5	265.6	-	265.6
Appropriated Funds Total:	472.5	265.6	-	265.6

Non-Appropriated Funds

RG3155 Residential Contractors' Recovery Fund (Non-Appropriated)	155.4	84.8	-	84.8
Non-Appropriated Funds Total:	155.4	84.8	-	84.8
Fund Source Total:	627.9	350.4	-	350.4

Program Expenditure Schedule

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
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Program: RGA-1-0 Regulatory Affairs

Sub Program: RGA-1-1 Regulatory Affairs

Travel Out-Of-State				
Travel Out of State	-	6.8	-	6.8
Airfare and Other Common Carrier Charges	1.3	-	-	-
Lodging Out-of-State	8.3	-	-	-
Meals with Overnight Stay	0.2	-	-	-
Other Miscellaneous Out-of- State Travel	0.5	-	-	-
Expenditure Category Total:	10.3	6.8	-	6.8

Fund Source				
Appropriated Funds				
RG2406 Registrar of Contractors Fund (Appropriated)	8.0	5.5	-	5.5
Appropriated Funds Total:	8.0	5.5	-	5.5
Non-Appropriated Funds				
RG3155 Residential Contractors' Recovery Fund (Non-Appropriated)	2.3	1.3	-	1.3
Non-Appropriated Funds Total:	2.3	1.3	-	1.3
Fund Source Total:	10.3	6.8	-	6.8

Other Operating Expenditures				
Other Operating Expenses	-	9,576.1	-	9,576.1
Risk Management Charges to State Agencies	37.6	-	-	-
Internal Service Computer Processing, Hosting, Maintenance and Support Costs	19.2	-	-	-
External Programming and System Development Costs	70.2	-	-	-
Charges Imposed Related to AFIS.	20.6	-	-	-
External Telecommunications Charges	301.1	-	-	-
Building Rent Charges to State Agencies	393.5	-	-	-
Late Charges on Overdue Payments	0.0	-	-	-
Other Internal Services	0.0	-	-	-
Repair & Maintenance - Buildings	4.5	-	-	-
Repair & Maintenance - Vehicles	0.6	-	-	-
Repair & Maintenance - Other Equipment	8.8	-	-	-

Program Expenditure Schedule

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: RGA-1-0 Regulatory Affairs				
Sub Program: RGA-1-1 Regulatory Affairs				

Software Support, Maintenance Short-term Licensing	653.4	-	-	-
Uniforms	0.8	-	-	-
Security Supplies	1.6	-	-	-
Office Supplies	24.6	-	-	-
Computer Supplies	0.9	-	-	-
Housekeeping Supplies	4.7	-	-	-
Other Operating Supplies	1.9	-	-	-
Employee Tuition Reimbursement	3.5	-	-	-
Conference Registration / Attendance Fees	21.6	-	-	-
Other Education & Training Costs	1.1	-	-	-
Advertising	14.8	-	-	-
Sponsorships	9.5	-	-	-
Internal Printing	31.3	-	-	-
External Printing	16.9	-	-	-
Postage & Delivery	140.3	-	-	-
Translation and sign language services	13.9	-	-	-
Awards	0.2	-	-	-
Dues	9.1	-	-	-
Books, Subscriptions & Publications	7.0	-	-	-
Judgments – Damages	5,650.8	-	-	-
Fingerprinting, Background Checks, Etc.	0.1	-	-	-
Other Miscellaneous Operating	69.2	-	-	-
Expenditure Category Total:	7,533.2	9,576.1	-	9,576.1

Fund Source

Appropriated Funds

RG2406	Registrar of Contractors Fund (Appropriated)	1,418.5	3,427.4	-	3,427.4
Appropriated Funds Total:		1,418.5	3,427.4	-	3,427.4

Non-Appropriated Funds

RG3155	Residential Contractors' Recovery Fund (Non-Appropriated)	6,114.7	6,148.7	-	6,148.7
Non-Appropriated Funds Total:		6,114.7	6,148.7	-	6,148.7
Fund Source Total:		7,533.2	9,576.1	-	9,576.1

Program Expenditure Schedule

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: RGA-1-0 Regulatory Affairs				
Sub Program: RGA-1-1 Regulatory Affairs				

Non-Capital Equipment

Non-Capital Resources	-	84.0	-	84.0
Furniture - Non-Capital Purchase	0.1	-	-	-
Computer Equipment – Non- Capitalized Purchases	3.7	-	-	-
Telecommunications Equipment - Non-Capital Purchase	0.5	-	-	-
Other Equipment - Non- Capital Purchase	3.2	-	-	-
Expenditure Category Total:	7.4	84.0	-	84.0

Fund Source

Appropriated Funds

RG2406 Registrar of Contractors Fund (Appropriated)	6.3	80.0	-	80.0
Appropriated Funds Total:	6.3	80.0	-	80.0

Non-Appropriated Funds

RG3155 Residential Contractors' Recovery Fund (Non-Appropriated)	1.1	4.0	-	4.0
Non-Appropriated Funds Total:	1.1	4.0	-	4.0
Fund Source Total:	7.4	84.0	-	84.0

Program Expenditure Schedule

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
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Program: RGA-1-0 Regulatory Affairs

Sub Program: RGA-1-1 Regulatory Affairs

Transfers-Out

Transfers	-	2,700.0	(2,700.0)	-
Transfers Out – Not Subject to Cost Allocation	4.2	-	-	-
Expenditure Category Total:	4.2	2,700.0	(2,700.0)	-

Fund Source

Appropriated Funds

RG2406 Registrar of Contractors Fund (Appropriated)	4.2	-	-	-
Appropriated Funds Total:	4.2	-	-	-

Non-Appropriated Funds

RG3155 Residential Contractors' Recovery Fund (Non-Appropriated)	-	2,700.0	(2,700.0)	-
Non-Appropriated Funds Total:	-	2,700.0	(2,700.0)	-
Fund Source Total:	4.2	2,700.0	(2,700.0)	-

Employee Retirement Coverage

Retirement System	FTE	Personal Services	Fund#
Arizona State Retirement System	102.7	102.7	RG2406-A
Arizona State Retirement System	7.0	7.0	RG3155-N

Program Expenditure Schedule

Agency: Registrar of Contractors

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
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Program: RGA-1-0 Regulatory Affairs

Sub Program: RGA-1-2 SLI Office of Administrative Hearings Costs

Transfers-Out

Transfers	0.0	1,017.6	-	1,017.6
Transfers Out – Not Subject to Cost Allocation	353.7	-	-	-
Expenditure Category Total:	353.7	1,017.6	-	1,017.6

Fund Source

Appropriated Funds

RG2406 Registrar of Contractors Fund (Appropriated)	353.7	1,017.6	-	1,017.6
Appropriated Funds Total:	353.7	1,017.6	-	1,017.6
Fund Source Total:	353.7	1,017.6	-	1,017.6

Employee Retirement Coverage

Retirement System	FTE	Personal Services	Fund#
	-	-	

Program Expenditure Schedule

Agency: Registrar of Contractors

Administrative Costs Summary

FY 2026

Personal Services	1,875.0
ERE	750.0
All Other	250.0
Administrative Costs Total:	2,875.0

Administrative Costs / Total Expenditure Ratio

Request

Admin %

FY 2026

20,818.1

13.8%

Agency Summary

Registrar of Contractors

Tom Cole, Director

Phone: 602-771-6777

A.R.S. § 32-1101 et seq.

Mission:

To protect the health, safety, and welfare of the public through a regulatory system designed to promote quality construction by Arizona contractors.

Description:

The Registrar of Contractors issues and maintains contractor licenses, investigates and cites violators, adopts construction standards, educates the public and contractors regarding such standards and rules and policies, and assists in dispute resolution.

Agency Summary: (\$ Thousands)

Program	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
▶ Regulatory Affairs	17,645.7	23,518.1	20,818.1
Agency Total:	17,645.7	23,518.1	20,818.1

Funding:

	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
Other Appropriated Funds	10,932.7	13,925.6	13,925.6
Other Non-Appropriated Funds	6,713.0	9,592.5	6,892.5
Total Funding	17,645.7	23,518.1	20,818.1

FTE Positions	95.0	109.7	109.7
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5 Year Plan

Issue 1 Reduce the gap between homeowner damages and awards

Description: By 2029 increase the effectiveness of the Residential Contractors' Recovery Fund by closing the gap between homeowner damages and awards by 20%. The ROC is making an effort to close the gap between what homeowners are owed in damages and what they receive.

Solutions:

1. By 2029 increase the effectiveness of the Residential Contractors' Recovery Fund by closing the gap between homeowner damages and awards by 20%

1.1. By 2025, conduct a comprehensive study to optimize the Residential Contractors' Recovery Fund

1.1.1. Conduct an analysis of each aspect of the cost of running the Residential Contractors' Recovery Fund

1.1.2. Complete a study for right sizing the Residential Contractors' Recovery Fund

1.1.3. Develop draft legislation for correcting the amount allowed to administer the Residential Contractors' Recovery Fund

Issue 2 Increase the number of new licensees from rural/tribal communities

Description: By 2029 increase the number of new licensees from rural/tribal communities by 10%. The ROC would like to increase licenses from rural and tribal communities to support job growth. This will begin with outreach and then target supports.

Solutions:

- 2. By 2029 increase the number of new licensees from rural/tribal communities by 10%
- 2.1. Establish 6 new non-compliance/outreach & engagement tribal relationships by the end of 2025
- 2.1.1. Develop and improve outreach regarding veteran and low income fee waivers
- 2.1.2. Create baseline to include guidelines for rural/tribal licensure

Issue 3 Increase % of ROC investigated unlicensed entities converted into licensed contractors

Description: By 2029 convert 10% of ROC investigated unlicensed entities to licensed contractors. The ROC would like to focus on proper licensure and increase outreach to unlicensed operators to convert them to licensed.

Solutions:

- 3. By 2029 convert 10% of ROC investigated unlicensed entities to licensed contractors
- 3.1 By January 2026, create pathway to licensure for unlicensed entities
- 3.1.1. Develop process to establish baseline for unlicensed entity data collection
- 3.1.2. Create specialized program/process to provide additional education and outreach

Issue 4 Reduce paper usage

Description: Reduce paper usage by 5% over the next 5 years. In an effort to reduce cost and waste, the ROC will reduce paper usage through a combination of conversion to digital and reduction in print.

Solutions:

- 4. Reduce paper usage by 5% over the next 5 years
- 4.1. By the end of FY 2025, achieve a 1% reduction in paper usage across all departments
- 4.1.1. Phase out paper mailings to licensees
- 4.1.2. Update mandatory mailed letters verbiage to include links for additional information

Resource Assumptions

	FY 2027 Estimate	FY 2028 Estimate	FY 2029 Estimate
Full-Time Equivalent Positions	109.7	109.7	109.7
General Fund	-	-	-
Other Appropriated Funds	14,067.8	14,067.8	14,067.8
Non-Appropriated Funds	7,366.8	7,366.8	7,366.8
Federal Funds	-	-	-

◆ **Goal 1** To establish 6 new non-compliance/outreach & engagement tribal relationships by the end of 2025.

Performance Measures	FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
# of outreach events completed	9	10	180	150	150

◆ **Goal 2** To achieve a 1% reduction in paper usage across all departments by the end of FY 2025.

Performance Measures	FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
% of customer online engagement	78%	80%	85%	87%	89%

Program Summary

Regulatory Affairs (RGA-1-0)

Cindy Casaus, Assistant Director

Phone: 602-771-6899

A.R.S. § 32-1101 et seq.

Mission:

To protect the health, safety and welfare of the public through a regulatory system designed to promote quality construction by Arizona contractors.

Description:

The Registrar of Contractors issues and maintains contractor licenses, investigates and cites violators, adopts construction standards, educates the public and contractors regarding such standards and rules and policies, and assists in dispute resolution.

Funding:

	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
Other Appropriated Funds	10,932.7	13,925.6	13,925.6
Other Non-Appropriated Funds	6,713.0	9,592.5	6,892.5
Total Funding	17,645.7	23,518.1	20,818.1

FTE Positions	95.0	109.7	109.7
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◆ **Goal 1** To always be tracked measures

Performance Measures	FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
# people reached	50,309	49,000	53,355	53,500	53,500
Total # of contractors licensed in state	45,242	46,000	48,319	48,500	49,000
Average # of days to close complaint	35	33	40	40	40
Average # of days to issue a new license	6.60	10.00	6.00	7.00	7.00
Average # of days to process recovery fund claims	111	107	106	110	110
# of complaints received - unlicensed contractors	1,408	1,500	1,317	1,300	1,300

Agency 5 Year Plan

RGA Registrar of Contractors

Issue 1 Reduce the gap between homeowner damages and awards

Description: By 2029 increase the effectiveness of the Residential Contractors' Recovery Fund by closing the gap between homeowner damages and awards by 20%. The ROC is making an effort to close the gap between what homeowners are owed in damages and what they receive.

Solutions:

1. By 2029 increase the effectiveness of the Residential Contractors' Recovery Fund by closing the gap between homeowner damages and awards by 20%

1.1. By 2025, conduct a comprehensive study to optimize the Residential Contractors' Recovery Fund

1.1.1. Conduct an analysis of each aspect of the cost of running the Residential Contractors' Recovery Fund

1.1.2. Complete a study for right sizing the Residential Contractors' Recovery Fund

1.1.3. Develop draft legislation for correcting the amount allowed to administer the Residential Contractors' Recovery Fund

Issue 2 Increase the number of new licensees from rural/tribal communities

Description: By 2029 increase the number of new licensees from rural/tribal communities by 10%. The ROC would like to increase licenses from rural and tribal communities to support job growth. This will begin with outreach and then target supports.

Solutions:

2. By 2029 increase the number of new licensees from rural/tribal communities by 10%

2.1. Establish 6 new non-compliance/outreach & engagement tribal relationships by the end of 2025

2.1.1. Develop and improve outreach regarding veteran and low income fee waivers

2.1.2. Create baseline to include guidelines for rural/tribal licensure

Issue 3 Increase % of ROC investigated unlicensed entities converted into licensed contractors

Description: By 2029 convert 10% of ROC investigated unlicensed entities to licensed contractors. The ROC would like to focus on proper licensure and increase outreach to unlicensed operators to convert them to licensed.

Solutions:

3. By 2029 convert 10% of ROC investigated unlicensed entities to licensed contractors

3.1 By January 2026, create pathway to licensure for unlicensed entities

3.1.1. Develop process to establish baseline for unlicensed entity data collection

3.1.2. Create specialized program/process to provide additional education and outreach

Issue 4 Reduce paper usage

Description: Reduce paper usage by 5% over the next 5 years. In an effort to reduce cost and waste, the ROC will reduce paper usage through a combination of conversion to digital and reduction in print.

Solutions:

4. Reduce paper usage by 5% over the next 5 years

4.1. By the end of FY 2025, achieve a 1% reduction in paper usage across all departments

4.1.1. Phase out paper mailings to licensees

4.1.2. Update mandatory mailed letters verbiage to include links for additional information

Resource Assumptions

	FY 2027 Estimate	FY 2028 Estimate	FY 2029 Estimate
Full-Time Equivalent Positions	109.7	109.7	109.7

Agency 5 Year Plan

General Fund	-	-	-
Other Appropriated Funds	14,067.8	14,067.8	14,067.8
Non-Appropriated Funds	7,366.8	7,366.8	7,366.8
Federal Funds	-	-	-

AGENCY SUMMARY

Program: RGA Registrar of Contractors
Director: Tom Cole, Director
Phone: Administration 602-771-6777
Statute: A.R.S. § 32-1101 et seq.
Plan Contact: Cindy Casaus, Assistant Director
 Operations 602-771-6899

Mission:

To protect the health, safety, and welfare of the public through a regulatory system designed to promote quality construction by Arizona contractors.

Description:

The Registrar of Contractors issues and maintains contractor licenses, investigates and cites violators, adopts construction standards, educates the public and contractors regarding such standards and rules and policies, and assists in dispute resolution.

◆ **Goal 1 To conduct a comprehensive study to optimize the Residential Contractors' Recovery Fund by 2025.**

Performance Measures:

ML	Budget	Type		FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
<input type="checkbox"/>	<input type="checkbox"/>	OC	% of comprehensive study completed	0%	0%	New	TBD	TBD
<input type="checkbox"/>	<input type="checkbox"/>	OC	% difference of the \$ amount of payments provided to approved recipients versus actual damages to property/item	0%	0%	New	TBD	TBD
<input type="checkbox"/>	<input type="checkbox"/>	OC	% difference of the \$ amount paid by contractors into the fund versus cost of project/item	0%	0%	New	TBD	TBD

◆ **Goal 2 To establish 6 new non-compliance/outreach & engagement tribal relationships by the end of 2025.**

Performance Measures:

ML	Budget	Type		FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
<input checked="" type="checkbox"/>	<input type="checkbox"/>	OP	# of outreach events completed	9	10	180	150	150
<input type="checkbox"/>	<input type="checkbox"/>	OC	Increase % of tribal engagements and outreach events	0%	0%	New	TBD	TBD
<input type="checkbox"/>	<input type="checkbox"/>	EF	% of employees that completed cultural sensitivity training	0%	0%	New	TBD	TBD

◆ **Goal 3 To create a pathway to licensure for unlicensed entities by January 2026.**

Performance Measures:

ML	Budget	Type		FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
<input type="checkbox"/>	<input type="checkbox"/>	OC	Increase % of unlicensed entities from settlement conferences that opt into pathway to licensure	0%	0%	New	TBD	TBD
<input type="checkbox"/>	<input type="checkbox"/>	IP	# of unlicensed entities identified	0	0	New	TBD	TBD
<input type="checkbox"/>	<input type="checkbox"/>	OC	# unlicensed entities seen in informal settlement conference	0	0	New	TBD	TBD

◆ **Goal 4 To achieve a 1% reduction in paper usage across all departments by the end of FY 2025.**

AGENCY SUMMARY

Program: RGA Registrar of Contractors
Director: Tom Cole, Director
Phone: Administration 602-771-6777
Statute: A.R.S. § 32-1101 et seq.
Plan Contact: Cindy Casaus, Assistant Director
 Operations 602-771-6899

Performance Measures:

ML	Budget	Type	FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
<input checked="" type="checkbox"/>	<input type="checkbox"/>	OC % of customer online engagement	78%	80%	85%	87%	89%
<input type="checkbox"/>	<input type="checkbox"/>	EF \$ saved in printing and postage line items	\$0	\$0	New	TBD	TBD
<input type="checkbox"/>	<input type="checkbox"/>	OC Decrease % of paper renewals mailed	0%	0%	New	TBD	TBD
<input type="checkbox"/>	<input type="checkbox"/>	OC # of documents and forms converted to electronic format and added to the portal	0	0	New	TBD	TBD

AGENCY SUMMARY

Program: RGA Registrar of Contractors
Director: Tom Cole, Director
Phone: Administration 602-771-6777
Statute: A.R.S. § 32-1101 et seq.
Plan Contact: Cindy Casaus, Assistant Director
 Operations 602-771-6899

PROGRAM SUMMARY

Program: Regulatory Affairs (RGA-1-0)
Contact: Cindy Casaus, Assistant Director
Phone: Phone: 602-771-6899
Statute: A.R.S. § 32-1101 et seq.

Mission:

To protect the health, safety and welfare of the public through a regulatory system designed to promote quality construction by Arizona contractors.

Description:

The Registrar of Contractors issues and maintains contractor licenses, investigates and cites violators, adopts construction standards, educates the public and contractors regarding such standards and rules and policies, and assists in dispute resolution.

◆ **Goal 1 To always be tracked measures**

Performance Measures:

ML	Budget	Type	FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
X		OC # people reached	50,309	49,000	53,355	53,500	53,500
X	X	OP Total # of contractors licensed in state	45,242	46,000	48,319	48,500	49,000
X		EF Average # of days to close complaint	35	33	40	40	40
X		EF Average # of days to issue a new license	6.60	10.00	6.00	7.00	7.00
X		OP Average # of days to process recovery fund claims	111	107	106	110	110
X	X	IP # of complaints received - unlicensed contractors	1,408	1,500	1,317	1,300	1,300
		EF % of incomplete or incorrect items received within applications	43%	40%	41%	40%	39%
		OC % use of Complaints Submitted through Portal	80	80	84	83	85
		OC % use of License Renewals Submitted through Portal	65	70	79	79	80
		OC % use of New Applications Submitted through Portal	90	90	93	93	95
		OP # of rules eliminated	0	1	N/A	N/A	N/A

AGENCY SUMMARY

Program: RGA Registrar of Contractors
Director: Tom Cole, Director
Phone: Administration 602-771-6777
Statute: A.R.S. § 32-1101 et seq.
Plan Contact: Cindy Casaus, Assistant Director
 Operations 602-771-6899

◆ **Goal 1 To always be tracked measures**

Performance Measures:

ML	Budget	Type	FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
		EF # of days for Public Records Request turnaround	11	10	N/A	N/A	N/A
		OP % of Applicants/Licensees called Prior to Adverse Action - Licensing (License Denial)	100	100	N/A	N/A	N/A
		OP % of Applicants/Licensees called Prior to Adverse Action - Legal	100	100	N/A	N/A	N/A
		OP % of Applicants/Licensees called Prior to Adverse Action - Compliance (Filing of Complaint)	100	100	N/A	N/A	N/A
		QL % engagement	31.80	35.00	N/A	N/A	N/A
		OP # of Statutes Improved or Repealed	0	1	N/A	N/A	N/A

Budget Related Performance Measures

RGA Registrar of Contractors

PROGRAM SUMMARY

Program: Regulatory Affairs (RGA-1-0)
Contact: Cindy Casaus, Assistant Director 602-771-6899
2nd Contact: Cedric Finnen, Sr. Project Officer/Strategic Planner 602-206-4727
Statute: A.R.S. § 32-1101 et seq.

ML	Budget Type	Performance Measures	FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	OP Total # of contractors licensed in state	45,242	46,000	48,319	48,500	49,000
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	IP # of complaints received - unlicensed contractors	1,408	1,500	1,317	1,300	1,300

Not in Master List

Goals without any Performance Measures Marked for inclusion in the Master List

The display of the footnote: * = Agency, Program, or Sub Program has no goals with publishable performance measures.

Agency: * RGA Registrar of Contractors

Goal Name: To conduct a comprehensive study to optimize the Residential Contractors' Recovery Fund by 2025.

Performance Measure Name:

% of comprehensive study completed

% difference of the \$ amount of payments provided to approved recipients versus actual damages to property/item

% difference of the \$ amount paid by contractors into the fund versus cost of project/item

Goal Name: To establish 6 new non-compliance/outreach & engagement tribal relationships by the end of 2025.

Performance Measure Name:

Increase % of tribal engagements and outreach events

% of employees that completed cultural sensitivity training

Goal Name: To create a pathway to licensure for unlicensed entities by January 2026.

Performance Measure Name:

Increase % of unlicensed entities from settlement conferences that opt into pathway to licensure

of unlicensed entities identified

unlicensed entities seen in informal settlement conference

Goal Name: To achieve a 1% reduction in paper usage across all departments by the end of FY 2025.

Performance Measure Name:

\$ saved in printing and postage line items

Decrease % of paper renewals mailed

of documents and forms converted to electronic format and added to the portal

Not in Master List

Goals without any Performance Measures Marked for inclusion in the Master List

The display of the footnote: * = Agency, Program, or Sub Program has no goals with publishable performance measures.

Program: * RGA-1-0 Regulatory Affairs

Goal Name: To always be tracked measures

Performance Measure Name:

% of incomplete or incorrect items received within applications

% use of Complaints Submitted through Portal

% use of License Renewals Submitted through Portal

% use of New Applications Submitted through Portal

of rules eliminated

of days for Public Records Request turnaround

% of Applicants/Licensees called Prior to Adverse Action - Licensing (License Denial)

% of Applicants/Licensees called Prior to Adverse Action - Legal

% of Applicants/Licensees called Prior to Adverse Action - Compliance (Filing of Complaint)

% engagement

of Statutes Improved or Repealed

Explore Plans

P 0 RGA Registrar of Contractors

G 1 To establish 6 new non-compliance/outreach & engagement tribal relationships by the end of 2025.

P 1 # of outreach events completed

G 2 To achieve a 1% reduction in paper usage across all departments by the end of FY 2025.

P 1 % of customer online engagement

P 1 RGA-1-0 Regulatory Affairs

G 1 To always be tracked measures

P 1 # people reached

P 2 Total # of contractors licensed in state

P 3 Average # of days to close complaint

P 4 Average # of days to issue a new license

P 5 Average # of days to process recovery fund claims

P 6 # of complaints received - unlicensed contractors

S 1 RGA-1-1 Regulatory Affairs

S 2 RGA-1-2 SLI Office of Administrative Hearings Costs

Explore Plans

P 0 RGA Registrar of Contractors

G 1 RGA-G016 To establish 6 new non-compliance/outreach & engagement tribal relationships by the end of 2025.

P 1 RGA-PM0001 # of outreach events completed

G 2 RGA-G018 To achieve a 1% reduction in paper usage across all departments by the end of FY 2025.

P 1 RGA-PM0002 % of customer online engagement

P 1 RGA-1-0 Regulatory Affairs

G 1 RGA-G008 To always be tracked measures

P 1 RGA-PM0010 # people reached

P 2 RGA-PM0020 Total # of contractors licensed in state

P 3 RGA-PM0019 Average # of days to close complaint

P 4 RGA-PM0018 Average # of days to issue a new license

P 5 RGA-PM0007 Average # of days to process recovery fund claims

P 6 RGA-PM0021 # of complaints received - unlicensed contractors

S 1 RGA-1-1 Regulatory Affairs

S 2 RGA-1-2 SLI Office of Administrative Hearings Costs